

CITIZEN SOLDIER FOR LIFE



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Citizen Soldiers for Life • FREE • Career Readiness Support

<https://community.apan.org/wg/csfl/army-national-guard-citizen-soldier-for-life/>

The **Citizen Soldiers for Life** Career Readiness Counselors (CRC's) support all National Guard members, families, veterans and **all military** with **FREE Career Readiness & Financial Literacy Support and Services**. CRCs provide one on one career/financial counseling as well as provide briefs, support and resources on any of the following topics for, **FREE!** CSFL CRCs would be happy to schedule a teleconference to get the ball rolling if you are interested in any of the below services.

This CSFL Employment Resource will be updated again in May so keep a look out for more employment opportunities!

<ul style="list-style-type: none">• 1 on 1 Career management and support• Career Exploration; career changes, transitions, etc.• Federal and civilian job application processes• Cover letters and resume support and customization• Interview Skills support	<ul style="list-style-type: none">• Financial Literacy Guidance• Employment connections and resources• Small business, Entrepreneurships, Apprenticeships and Education planning• Informational briefs: LinkedIn, Resume Writing, Federal Application Process, Ebenefits, and more.
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Searching for a job can be one of the most frustrating, challenging things you'll ever experience. Whether you're looking for a job in the interim, you are making a career change, or somewhere in between, at the end of the day, the job search brings about the same headaches for all of us.

Danielle Elmers who is currently an editor for such brands as Top Resume, TopCV and Top Interview, wrote an article titled, ***"The Job-Search Statistic All Job Seekers Should Know."*** Danielle writes, "Finding the right formula to help you land your dream job is a hassle. But no matter how frustrating the process becomes, don't lose hope. These job-search statistics will shed a little light on why the process is so difficult and give you the insight you need to make the experience easier." The titles of the job search statistics Danielle mentions in her article are as follows. To read in more detail about each statistic, go to: <https://www.topresume.com/career-advice/7-top-job-search-statistics>.

- The average job search in the U.S. takes 5 months
- 60 percent of jobs are found through networking — not online
- 75 percent of resumes are rejected before they reach the hiring manager
- 77 percent of recruiters rely on LinkedIn
- 54 percent of employers have rejected candidates based on their social media profiles
- A professionally written resume boosts your earning potential by 7 percent
- Only about 5 applicants out of hundreds actually earn a face-to-face interview
- More than 70 percent of people who are currently employed are considering a new job

In reality, job hunting can be a long process. While some professionals can find a new job right away, others take months to find a fit; especially now with COVID19 affecting our current job market. Whichever the case, paying attention to job-search statistics like these can more readily prepare you for success and make the job search easier.

If you are looking for **FREE** resume assistance for jobs in the civilian, state or federal realms and/or would like your resume tailored to specific job descriptions, contact **Karen Chesser, Citizen Soldier for Life CSFL, Career Readiness Counselor (CRC)** at **802-310-5391** karen.s.chesser.ctr@mail.mil.

JOB ANNOUNCEMENTS • CAREER RELATED EVENTS

Non-MSEP employer Lumen is hiring for full-time or part-time remote Subject Matter Experts (SMEs).

Position Title: Subject Matter Experts (SMEs) in the following areas:

Accounting
Public Speaking
Abnormal Psychology
Chemistry
Biology
Marketing
English Composition
Calculus
College Algebra
Developmental Math
Intermediate Algebra
Statistics

Location: Remote (Worldwide)

Salary: \$40 per/hr

Position Description: We are always looking for instructors, content authors, and others with expertise in various topic areas to help with this content creation process. This is flexible work that can be done from home, from anywhere in the world. The work can be either part-time or full-time, and is milestone-based rather than a fixed number of hours per week.

Position Responsibilities: Author course content (incl. text, assessment questions, interactive activities, assignments) for online college courses

Position Requirements:

- Bachelor's Degree in appropriate field of study or equivalent work experience
- Strong verbal and written communication skills
- Excellent time and project management skills, including the ability to meet project deadlines
- Extremely reliable: When you take on a task, you see it through to the best of your ability
- Great people skills: you respect and enjoy working with people and organizations to help them succeed at their objectives; teaching experience a plus
- While this work is primarily asynchronous, you must have availability to meet once per week (US Pacific time zone) with a Lumen Course Product Manager and other SMEs working on a course project

Application <https://lumenlearning.com/subject-matter-experts/>

MSEP employer, Sutherland is hiring the following work from home positions:

- Associate - Customer Service Consultant – Chat (Medical Coder)
 - <https://jobs.sutherlandglobal.com/ShowJob/Id/2327159/Associate-Customer-Service-Consultant-Chat/?lang=en>
- Remote Underwriter Flagstar (Mortgage Underwriter)
 - <https://jobs.sutherlandglobal.com/ShowJob/Id/2429464/Remote-Underwriter-Flagstar/?lang=en>
- Remote Underwriter (Mortgage Underwriter)
 - <https://jobs.sutherlandglobal.com/ShowJob/Id/2425087/Remote-Underwriter/?lang=en>
- Associate - Medical Coding (Medical Coding)
 - <https://jobs.sutherlandglobal.com/ShowJob/Id/2316200/Associate-Medical-Coding/?lang=en>
- Work-at-Home - Customer Care Support - 2 to 3 Month Contract (Customer Service Advisors)
 - <https://jobs.sutherlandglobal.com/ShowJob/Id/2439978/Work-at-Home-Customer-Care-Support-2-to-3-Month-Contract/?lang=en>
- Work-at-Home Life and Health Licensed Sales (Insurance Advisors)
 - <https://jobs.sutherlandglobal.com/ShowJob/Id/2454789/Work-at-Home-Life-and-Health-Licensed-Sales/?lang=en>
- Team Manager - Customer Service & Tech Support (Remote Team Management)
 - <https://jobs.sutherlandglobal.com/ShowJob/Id/2461912/Team-Manager-Customer-Service-Tech-Support/?lang=en>
- Work-at-Home - Technical Support Representative - 2 to 3 Month Contract (Technical Support)
 - <https://jobs.sutherlandglobal.com/ShowJob/Id/2444089/Work-at-Home-Technical-Support-Representative-2-to-3-Month-Contract/?lang=en>

Please review the links provided for more details on the positions available, including application procedures.



[Welcome](#) [About Us](#) [Employment Listings](#) [FAQs](#) [Afognak-Shareholders](#)

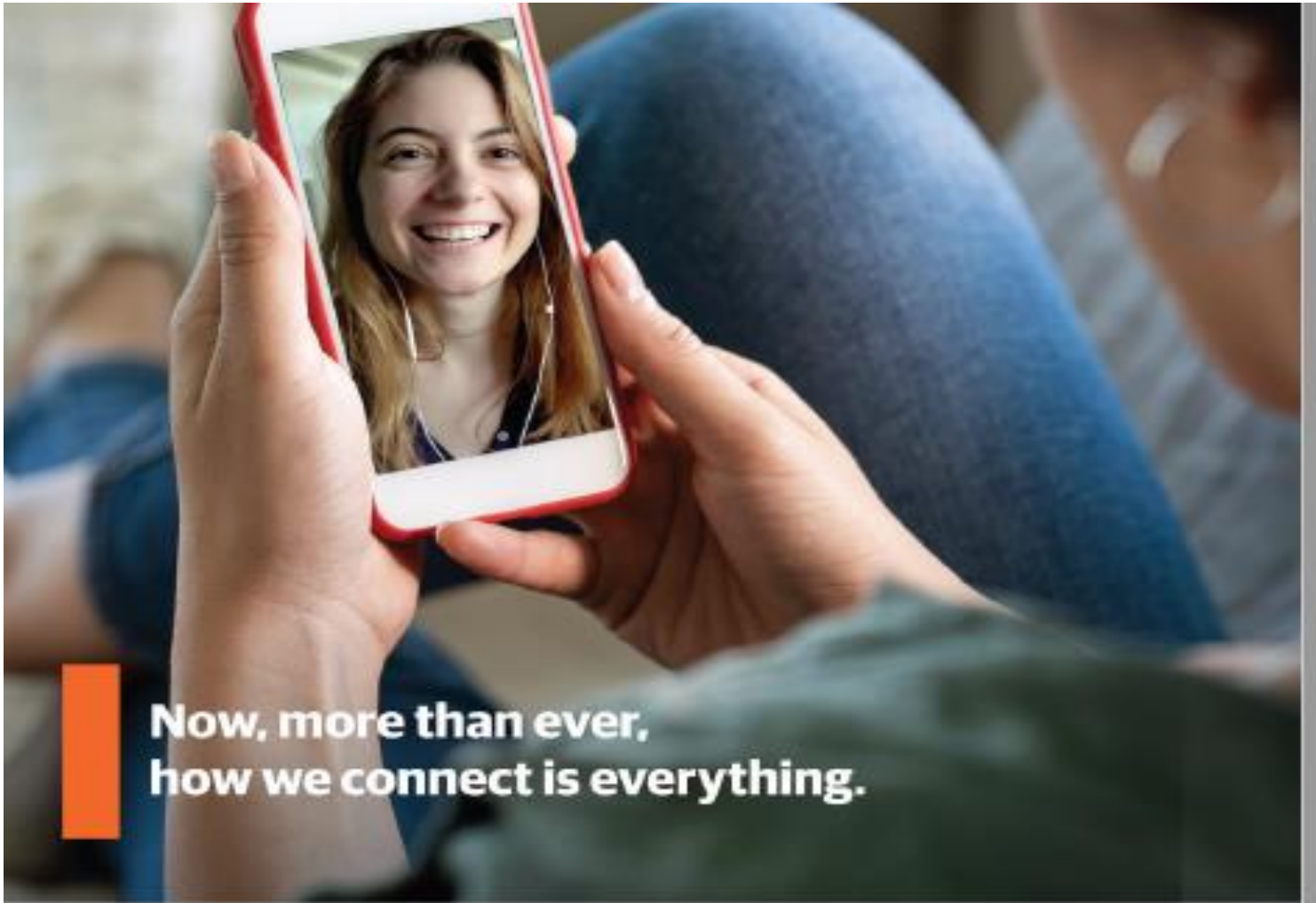
Alutiig, LLC is an equal opportunity and affirmative action employer. Current employment openings are located at <https://alutiicareers.silkroad.com> all across the USA and on. The below jobs are specifically to Vermont.

<u>Tracking Code</u>	<u>Job Title</u>	<u>Location</u>
5403-183	<u>General Clerk III</u>	Williston, Vermont, United States
5112-183	<u>Senior Project Manager</u>	Williston, Vermont, United States
4944-183	<u>Administrative Specialist I</u>	Burlington, Vermont, United States
4816-183	<u>Program Analyst</u>	Williston, Vermont, United States

Find My Next Career - Employment opportunities

<https://community.apan.org/wq/csfl/csfl---find-my-next-career/sp/lists>

TTEC is actively recruiting candidates for customer service and technical support positions. These opportunities are work from home and available to candidates located within the United States, excluding Hawaii, Illinois, California and New York.



TTEC At Home is hiring
Work from the comfort of your own home

Customer Service
Bilingual Customer Service
Technical Support

There is a surge in the need for TTEC to help companies to support their customers to deliver amazing customer service for essential services such as healthcare, finance, Internet, and phone.

It's an opportunity to continue your career serving others, where delivering a smile to our customers matters. Apply online at <https://bit.ly/TTECathomeMSEP>

TTECjobs.com
#ExperienceTTEC





VET 2 TECH: Learn more.... <http://www.vet2tech.org/>

Any questions regarding the below job opportunities, please contact **Jon Skipper** at Jon@vets2techs.com or 484-269-1187.

POSITION	COMPANY	LOCATION	SALARY	LINKS TO EMPLOYMENT
General Manager	Dead River Company	Henniker, NH	\$55 to \$70 K	https://recruiting.ultipro.com/DEA1003/JobBoard/7f623243-ae54-4b60-8fb7-e520e9449352/Account/Register?redirectUri=%2FDEA1003%2FJobBoard%2F7f623243-ae54-4b60-8fb7-e520e9449352%2FOpportunityApply%3FopportunityId%3D53b3ee88-a55c-47fd-be24-387613d8e801&cancelUri=%2FDEA1003%2FJobBoard%2F7f623243-ae54-4b60-8fb7-e520e9449352%2FOpportunityDetail%3FopportunityId%3D53b3ee88-a55c-47fd-be24-387613d8e801
Laborer	Ayer & Goss	Henniker, NH	\$15 to \$18 per hr	https://recruiting.ultipro.com/DEA1003/JobBoard/7f623243-ae54-4b60-8fb7-e520e9449352/OpportunityDetail?opportunityId=c8dc261c-992e-451e-9fcc-f853e26154d1
Licensed Propane Service Technician	Eastern Propane & Oil	So. Dennis, MA	\$68 to \$102K	https://workforcenow.adp.com/mascsr/default/mdt/recruitment/recruitment.html?cid=84980080-1ae5-4d21-b40e-997d1939de4b&cid=19000101_000001&type=MP&lang=en_US
Management Training Program	F.W. Webb Company	Dover, NH	\$35 to \$40K	http://www.fwwebb.com/careers/management.php
Business Development Representative	F.W. Webb Company	Londonderry, NH	\$16 to \$19 per hr	http://www.fwwebb.com/careers/job.php
Class A Driver	F.W. Webb Company	Londonderry, NH	\$45 to \$65K	http://www.fwwebb.com/careers/job.php
Counter Person	F.W. Webb Company	Seabrook, NH	\$15 to \$18 per hr	http://www.fwwebb.com/careers/job.php
Truck Driver	F.W. Webb Company	Lebanon, NH	\$45 to \$65K	http://www.fwwebb.com/careers/job.php
Truck Driver	F.W. Webb Company	Concord, NH	\$45 to \$65K	http://www.fwwebb.com/careers/job.php
Truck Driver	F.W. Webb Company	Manchester, NH	\$45 to \$65K	http://www.fwwebb.com/careers/job.php
Warehouse Associate - UPS	F.W. Webb Company	Londonderry, NH	\$15 to \$18 per hr	http://www.fwwebb.com/careers/job.php
Accounts Payable Analyst	F.W. Webb Company	Bedford, MA	\$16 to \$19 per hr	http://www.fwwebb.com/careers/job.php
Applications Programmer Analyst	F.W. Webb Company	Bedford, MA	\$45 to \$65K	http://www.fwwebb.com/careers/job.php
Counter Person	F.W. Webb Company	Hyannis, MA	\$15 to \$18 per hr	http://www.fwwebb.com/careers/job.php
Inside Sales Representative - Industrial	F.W. Webb Company	Auburn, MA	\$45 to \$65K	http://www.fwwebb.com/careers/job.php

Outside Sales Representative - Industrial	F.W. Webb Company	Springfield, MA	\$45 to \$65K	http://www.fwwebb.com/careers/job.php
Showroom Sales Consultant	F.W. Webb Company	Methuen, MA	\$16 to \$19 per hr	http://www.fwwebb.com/careers/job.php
Showroom Sales Consultant	F.W. Webb Company	Boston, MA	\$16 to \$19 per hr	http://www.fwwebb.com/careers/job.php
Store Manager	F.W. Webb Company	Gloucester, MA	\$45 to \$65K	http://www.fwwebb.com/careers/job.php
Technical Support Analyst	F.W. Webb Company	Bedford, MA	\$45 to \$65K	http://www.fwwebb.com/careers/job.php
Truck Driver (CDL-A)	F.W. Webb Company	Canton, MA	\$45 to \$65K	http://www.fwwebb.com/careers/job.php
Warehouse Associate	F.W. Webb Company	Lowell, MA	\$16 to \$19 per hr	http://www.fwwebb.com/careers/job.php
Warehouse Associate (Pipe Room)	F.W. Webb Company	Methuen, MA	\$16 to \$19 per hr	http://www.fwwebb.com/careers/job.php
Warehouse Associate - 2nd Shift	F.W. Webb Company	Methuen, MA	\$16 to \$19 per hr	http://www.fwwebb.com/careers/job.php
Warehouse/Backup Driver Associate	F.W. Webb Company	Bellingham, MA	\$16 to \$23 per hr	http://www.fwwebb.com/careers/job.php
Warehouse/Wire Call Associate	F.W. Webb Company	Watertown, MA	\$16 to \$19 per hr	http://www.fwwebb.com/careers/job.php
HVAC Technical Support	F.W. Webb Company	Bangor, ME	\$20 to \$25 per hr	http://www.fwwebb.com/careers/job.php
Inside Sales Representative	F.W. Webb Company	Rockland, ME	\$45 to \$65K	http://www.fwwebb.com/careers/job.php
Inside Sales Representative - HVAC	F.W. Webb Company	Portland, ME	\$45 to \$75K	http://www.fwwebb.com/careers/job.php
Sales Engineer	F.W. Webb Company	Winslow, ME	\$65 to \$85K	http://www.fwwebb.com/careers/job.php
Truck Driver	F.W. Webb Company	Portland, ME	\$45 to \$65K	http://www.fwwebb.com/careers/job.php
Store Manager	ENERGY North Group	Meredith, NH	\$35 to \$45K	https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=27050&clientkey=E654F8CE6AE6085AC886292865E38697
Fuel Delivery Driver	IRVING	Concord, NH	\$45 to \$65K	https://irvingoil.wd3.myworkdayjobs.com/IOLCareers_ProfDrivers-HST
Fuel Delivery Driver	IRVING	Rutland, VT	\$45 to \$65K	https://irvingoil.wd3.myworkdayjobs.com/IOLCareers_ProfDrivers-HST
Tractor Trailer Driver	IRVING	Searsport, ME	\$45 to \$65K	https://irvingoil.wd3.myworkdayjobs.com/IOLCareers_ProfDrivers-HST
Fuel Delivery Driver	Johnny Prescott Oil	Concord, NH	\$45 to \$65K	https://docs.google.com/forms/d/e/1FAIpQLSeayKsY9KDXx3c3Y3IMs9huebBNCTcz2yT6LMZ3YQZ3uxJW3w/viewform
Service Technician	Johnny Prescott Oil	Concord, NH	\$40 to \$55K	https://docs.google.com/forms/d/e/1FAIpQLSeayKsY9KDXx3c3Y3IMs9huebBNCTcz2yT6LMZ3YQZ3uxJW3w/viewform
Both fuel delivery and service	Johnny Prescott Oil	Concord, NH	\$55 to \$85K	https://docs.google.com/forms/d/e/1FAIpQLSeayKsY9KDXx3c3Y3IMs9huebBNCTcz2yT6LMZ3YQZ3uxJW3w/viewform

Office Assistant	Wrightington Gas Incorporated	Kingston, MA	\$16 to \$19 per hr	https://www.wrightingtons.com/about/careers.php
Fuel Delivery Driver	Wrightington Gas Incorporated	Kingston, MA	\$45 to \$65K	https://www.wrightingtons.com/about/careers.php
Service Technician	Wrightington Gas Incorporated	Kingston, MA	\$40 to \$55K	https://www.wrightingtons.com/about/careers.php
Installation Technician	Wrightington Gas Incorporated	Kingston, MA	\$45 to \$65K	https://www.wrightingtons.com/about/careers.php
Fuel Delivery Driver	White Mountain Oil & Propane	Redstone, Conway, Campton, Fryeburg, NH	\$45 to \$65K	https://www.whitemountainoil.com/employment-opportunities
Service Technician	White Mountain Oil & Propane	Redstone, Conway, Campton, Fryeburg, NH	\$40 to \$55K	https://www.whitemountainoil.com/employment-opportunities
Installation Technician	White Mountain Oil & Propane	Redstone, Conway, Campton, Fryeburg, NH	\$45 to \$65K	https://www.whitemountainoil.com/employment-opportunities
Delivery Specialist	Propane Plus	Rehoboth, MA	\$62 to \$70K	https://www.propanepius.com/
Service Tech	Propane Plus	Rehoboth, MA	\$52 to \$60K	https://www.propanepius.com/
Fuel Delivery	Townsend Energy	Danvers, MA	\$45 to \$65K	https://www.townsendtotalenergy.com/about/job-opportunities
HVAC TECHNICIAN	Townsend Energy	Danvers, MA	\$40 to \$55K	https://www.townsendtotalenergy.com/about/job-opportunities
CALL CENTER REPRESENTATIVE	Townsend Energy	Danvers, MA	\$16 to \$19 per hr	https://www.townsendtotalenergy.com/about/job-opportunities
Warehouse Associate	The Granite Group	Londonderry, NH	\$16 to \$19 per hr	https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=38a8c9df-3b76-4c6f-a3f8-fffbb2c9f19&ccid=19000101_000001&type=MP&lang=en_US&selectedMenuKey=CurrentOpenings
Truck Driver	The Granite Group	Londonderry, NH	\$45 to \$65K	https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=38a8c9df-3b76-4c6f-a3f8-fffbb2c9f19&ccid=19000101_000001&type=MP&lang=en_US&selectedMenuKey=CurrentOpenings
Commercial Estimator	The Granite Group	Lowell, MA	\$40 to \$55K	https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=38a8c9df-3b76-4c6f-a3f8-fffbb2c9f19&ccid=19000101_000001&type=MP&lang=en_US&selectedMenuKey=CurrentOpenings
Outside Sales Representative	The Granite Group	Burlington, VT	\$62 to \$70K	https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=38a8c9df-3b76-4c6f-a3f8-fffbb2c9f19&ccid=19000101_000001&type=MP&lang=en_US&selectedMenuKey=CurrentOpenings

Inside Sales Representative	The Granite Group	Worcester, MA	\$16 to \$19 per hr	https://www.granitegroup.com/careers/inside-sales-representative
Bath Sales Associate	The Granite Group	Westborough, MA	\$16 to \$19 per hr	https://www.granitegroup.com/careers/bath-sales-associate
Residential HVAC Installer	Strogens	Rochester, NH	\$62 to \$70K	https://www.serviceexpertsjobs.com/jobs/us-nh/
Residential HVAC Service Technician	Strogens	Rochester, NH	\$40 to \$55K	https://www.serviceexpertsjobs.com/jobs/us-nh/
Residential Sales Consultant	Strogens	Rochester, NH	\$62 to \$70K	https://www.serviceexpertsjobs.com/jobs/us-nh/
Bobtail Driver	Superior Plus Propane	N Haverhill, NH	\$45 to \$65K	https://www.superiorpluspropane.com/about-us/open-positions
Electrician	Augusta Fuel & Plumbing	Augusta, ME	\$19 to \$25 per hr	https://afccomfort.com/contact-us/employment/
Electrical Helper	Augusta Fuel & Plumbing	Augusta, ME	\$18 to \$20 per hr	https://afccomfort.com/contact-us/employment/
Heating Technician	Augusta Fuel & Plumbing	Augusta, ME	\$45 to \$65K	https://afccomfort.com/contact-us/employment/
HVAC Technician	Augusta Fuel & Plumbing	Augusta, ME	\$45 to \$65K	https://afccomfort.com/contact-us/employment/
Master Plumber	Augusta Fuel & Plumbing	Augusta, ME	\$19 to \$25 per hr	https://afccomfort.com/contact-us/employment/
Plumbing Technician	Augusta Fuel & Plumbing	Augusta, ME	\$18 to \$20 per hr	https://afccomfort.com/contact-us/employment/
District General Manager_ II	AmeriGas	Lewiston, ME	\$55 to \$85K	https://careers.ugicorp.com/AmeriGas/job/Lewiston-District-General-Manager_II-ME-04240/623340500/
Heating Oil Delivery Driver	CN Brown Energy	Franklin, NH	\$45 to \$65K	https://nowhiring.com/cnbrown/
Heating Oil Delivery Driver	CN Brown Energy	Ossipee, NH	\$45 to \$65K	https://nowhiring.com/cnbrown/
Heating Oil Delivery Driver	CN Brown Energy	Stanford, ME	\$45 to \$65K	https://nowhiring.com/cnbrown/
Service Station Associate	CN Brown Energy	Kennebunk, ME	\$16 to \$19 per hr	https://nowhiring.com/cnbrown/
Service Station Associate	CN Brown Energy	North Kennebunk, ME	\$16 to \$19 per hr	https://nowhiring.com/cnbrown/
Service Station Manager Trainee	CN Brown Energy	S. Kennebunk, ME	\$19 to \$25 per hr	https://nowhiring.com/cnbrown/
Heating Oil Delivery Driver	CN Brown Energy	Cornish, ME	\$45 to \$65K	https://nowhiring.com/cnbrown/
Liquid Propane Technician	CN Brown Energy	Lancaster, NH	\$40 to \$55K	https://nowhiring.com/cnbrown/

Heating Oil Delivery Driver	CN Brown Energy	Fryeburg, ME	\$45 to \$65K	https://nowhiring.com/cnbrown/
Service Station Manager	CN Brown Energy	North Kennebunk, ME	\$25.00 per hr	https://nowhiring.com/cnbrown/
Service Station Manager Trainee	CN Brown Energy	North Kennebunk, ME	\$19 to \$25 per hr	https://nowhiring.com/cnbrown/
Heating Oil Delivery Driver	CN Brown Energy	North Kennebunk, ME	\$45 to \$65K	https://nowhiring.com/cnbrown/
Heating Oil Delivery Driver	CN Brown Energy	Windham, ME	\$45 to \$65K	https://nowhiring.com/cnbrown/
Heating Oil Delivery Driver	CN Brown Energy	Berlin, NH	\$45 to \$65K	https://nowhiring.com/cnbrown/
Liquid Propane Technician	CN Brown Energy	Colebrook, NH	\$40 to \$55K	https://nowhiring.com/cnbrown/

CVS Virtual HIRING EVENT

In response to the urgent and increased health care needs of Americans impacted by the COVID-19 pandemic, CVS is hosting a virtual hiring event in conjunction with the San Diego Workforce Partnership as part of CVS Health's initiative to fill more than 50,000 full-time and part-time positions across the country.

Positions include:

- Retail Store Associates
- Warehouse Distribution Workers
- Customer Service Representatives
- Pharmacy Technicians
- Pharmacists
- Corporate Professionals

If you have clients who are currently seeking employment and would like to attend this virtual event, they must register by clicking this link or copy and pasting the link to their web browser. Once registered, a follow-up link to the event will be sent to their email. They should also visit the company website to learn more about CVS Health and the current openings in their area.

To register for the event click here: [Caution-https://www.eventbrite.com/e/cvs-virtual-hiring-event-tickets-103718871938?utm-medium=discovery&utm-campaign=social&utm-content=attendeeshare&aff=escb&utm-source=cp&utm-term=listing](https://www.eventbrite.com/e/cvs-virtual-hiring-event-tickets-103718871938?utm-medium=discovery&utm-campaign=social&utm-content=attendeeshare&aff=escb&utm-source=cp&utm-term=listing) < [Caution-https://www.eventbrite.com/e/cvs-virtual-hiring-event-tickets-103718871938?utm-medium=discovery&utm-campaign=social&utm-content=attendeeshare&aff=escb&utm-source=cp&utm-term=listing](https://www.eventbrite.com/e/cvs-virtual-hiring-event-tickets-103718871938?utm-medium=discovery&utm-campaign=social&utm-content=attendeeshare&aff=escb&utm-source=cp&utm-term=listing) >

Sedgwick Claims Management Services, Inc., is actively recruiting candidates for full time E-Support Call Center Associates to work from home. Please review the attachment for details about job duties, requirements and application procedures.



Job Title

Service Center Associate E-Support - Work at Home

Position Type

Regular - Full Time

Requirements

Start Date June 15, 2020

Pay is \$13.00 per hour range

Full Time with Benefits!

Location

Telecommuter

Job Description

IF YOU CARE, THERE'S A PLACE FOR YOU HERE

For a career path that is both challenging and rewarding, join Sedgwick's talented team of 21,000 colleagues around the globe. Sedgwick is a leading provider of technology-enabled risk, benefits and integrated business solutions. Taking care of people is at the heart of everything we do. Millions of people and organizations count on Sedgwick each year to take care of their needs when they face a major life event or something unexpected happens. Whether they have a workplace injury, suffer property or financial loss or damage from a natural or manmade disaster, are involved in an auto or other type of accident, or need time away from work for the birth of a child or another medical situation, we are here to provide compassionate care and expert guidance. Our clients depend on our talented colleagues to take care of their most valuable assets -- their employees, their customers and their property. At Sedgwick, caring counts®. Join our team of creative and caring people of all backgrounds, and help us make a difference in the lives of others.

PRIMARY PURPOSE: To expedite the Customer Service claims application process; to ensure correct case assignment; and to act as a customer liaison in assisting the customer with the correct contact person to resolve problems and/or questions.

ESSENTIAL FUNCTIONS and RESPONSIBILITIES

- Assigns new claims to the appropriate claims handler.
- Enters verbal and written application information that meets both the internal and external customers' requirements accurately into the claims management system.
- Contacts the customer by telephone, written correspondence and/or the claims system regarding documentation required to process a claim, required time frames and claim status.
- Communicates clearly and professionally with the customer by telephone and/or written correspondence regarding all aspects of claims process.

- Participates in and maintains a quality service culture within the Customer Service Team.
- Attendance during scheduled work hours is required.

ADDITIONAL FUNCTIONS and RESPONSIBILITIES

- Performs other duties as assigned.
- Supports the organization's quality program(s).

QUALIFICATIONS

Education & Licensing

High school diploma or GED required.

Experience

One (1) year of clerical or customer service experience or equivalent combination of education and experience preferred.

Skills & Knowledge

- Excellent oral and written communication
- PC literate, including Microsoft Office products
- Good customer service skills
- Strong organizational skills
- Good interpersonal skills
- Ability to work in a team environment
- Ability to meet or exceed Performance Competencies

WORK ENVIRONMENT

When applicable and appropriate, consideration will be given to reasonable accommodations.

Mental: Clear and conceptual thinking ability; excellent judgment and discretion; ability to handle work-related stress; ability to handle multiple priorities simultaneously; and ability to meet deadlines

Physical: Computer keyboarding, travel as required

Auditory/Visual: Hearing, vision and talking

Please click on the link below to apply:

<https://recruiting.adp.com/srccar/public/RTI.home?d=ExternalCareerSite&c=1137841>

MSEP employer, Pearl Interactive Network Inc. has an urgent need to hire Virtual Care Navigators to telework from a home office. Pearl Interactive Network Inc. is different than other contact center, program management and staffing companies because its business is built on a people-driven culture. It gives hiring priorities to: Disabled veterans, veterans, people with disabilities, military spouses and people living in geographically-challenged areas. Pearl Interactive Network Inc. has a people-centric focus resulting in long-term contracts, higher engagement and retention.

Position Title: Virtual Care Navigator
Location: Telework, Work From Home

Position Description: The Virtual Care Navigator will be instrumental in supporting the hospitals in managing capacity during the COVID-19 pandemic. The Care Navigator is responsible for screening new callers and collecting information to determine

Position Requirements:

- High School diploma or equivalent required.
- Minimum 6 months' customer service/secretarial/telemarketing experience required or equivalent military experience.
- Healthcare or federal/state/local government call center experience is preferred.
- Must be able to speak and read English clearly, professionally and fluently.
- Must be able to type a minimum of 20 WPM.
- Experience working with a PC and the Windows operating system is required.
- Ability to effectively work within established contractual turnaround times, follow established and documented policies and standard operating procedures, and adhering to privacy rules.
- Must have demonstrated excellent interpersonal skills.
- Proven ability to work as a member of a team is required.
- All personnel will be required by contract to undergo program update training as the program changes.
- This position requires the physical ability to sit for up to 2 hours at a time while assisting callers; this position is a sedentary position in a home office environment.
- This position requires 100% phone work which includes wearing a headset while simultaneously using a phone and computer.
- This position requires the ability to work in stressful situations.
- Must adhere to a strict attendance and limited break policy. Current lunch and break estimates are 1-hour unpaid lunch break per 6 hours worked in a shift, and 1 paid 15-minute break per 4 hours worked in a shift.
- Staff must be located within the contiguous United States.
- Embrace our winning Pearl Culture which promotes our employees' desires and efforts to serve our consumers, coworkers, clients and community by exhibiting our Pearl values of customer satisfaction, teamwork & family atmosphere, quality, respect, transparency and innovation.
- The above statements are intended to describe the general nature and level of the work being performed by people assigned to this work. This is not an exhaustive list of all duties and responsibilities. Pearl management reserves the right to amend and change responsibilities to meet business and organizational needs as necessary.

Qualifications Action oriented/tenacity, dealing with ambiguity, compassion, customer focus, ethics and values, functional and technical skills, informing, integrity and trust, listening, priority setting, problem solving

Application Mechanism: <https://pin.clearcompany.com/careers/jobs/0c692573-2b07-f332-b69d-5a1ba2112dd95/-/apply?source=1284553-CS-18138>

Pearl Interactive Network, Inc. is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, national origin, veteran status, disability status, genetics, or sexual orientation and gender identity.

Program Analyst

Tracking Code

4816-183

Job Description

Position Overview:

Alutiig is seeking a Program Analyst (PA) to support our contract with the Department of Homeland Security (DHS), U.S. Citizenship and Immigration Services (USCIS), Office of Security and Integrity (OSI). The PA reports to the Alutiig On-Site Supervisor and provides on-site security program and compliance support to OSI Field Security related programs.

Primary/Major Duties and Responsibilities (Essential Functions):

- Provide a monthly status report summarizing support of various construction, renovation, and Electronic Security System (ESS) projects; and reports for every trip made in support of Facility Physical Security Support projects and initiatives.
- Create subject-specific documents and reports, such as subject reports, subject summaries, and subject timelines.
- Create reports and briefs (non subject-specific), as needs are identified, on a periodic and as-needed basis.
- Draft responses to inquiries from various OSI constituents.
- Conduct analysis and develop concepts in support of program requirements.
- Support the facilitation of studies and preparation of impact statements, evaluate program development, and collect project data and documentation.
- Support the preparation of draft technical reports, briefs, and papers that support field and physical security program initiatives.
- Support the coordination of agency wide deployment of Homeland Security Presidential Directive-12 (HSPD-12) compliant infrastructure.
- Conduct site surveys to document and assess the facility security of USCIS operating locations in compliance with HSPD-12 and other USCIS established field or physical security program initiatives.
- Monitor Significant Incident Reports (SIR) and update the SIR tracking log. Provide updates and analysis.
- Coordinate with the Regional Field Security Team and regional Field Security Managers to monitor and track regional projects, obtain project status reports, and ensure compliance with Security Program requirements.
- Maintain databases, web content, records, or other files as needed.

Required Skills

Qualifications:

Required Qualifications and Experience:

- US Citizenship
- Ability to obtain and maintain a Secret level security clearance
- Must undergo drug screening and pre-employment background investigations and obtain favorable pre-employment USCIS Entry on Duty (EOD) and Suitability Determinations
- Bachelor's Degree in Criminal Justice, Business Administration/Management, or related field, or a High School Diploma
- Five(5)+ to seven(7) or more years of work experience relevant to the duties and responsibilities of the position
- Strong analytical skills regarding security operations
- Demonstrated ability to produce detailed and independent written correspondence in order to communicate policy requirements
- Excellent customer service, oral and written communication skills
- Strategic planning, prioritization, organizational skills and attention to detail
- Logical thinking skills, especially when working within group settings
- Demonstrated ability to work independently with minimal supervision; but within a team environment
- Ability to receive general guidance and instructions from a supervisor or via established standard operating procedures, and act upon them with minimal supervision
- Proficiency in Microsoft Word, Excel, PowerPoint, and experience with database software applications.
- Excellent typing skills and professional telephone and e-mail etiquette

Job Location

Williston, Vermont, United States

Position Type

Full-Time/Regular

DHS IS HIRING

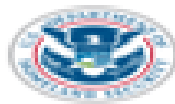
Learn how to launch your career with DHS

Please join us for a free webinar about DHS careers, current opportunities, and the federal hiring process.

[Register](#) to find out how our mission and values guide our work and priorities

Webinar Highlights

Why DHS is the Ideal Place for You
Hiring Authorities
Federal Resume Tips
Navigating USAJOBS



**Homeland
Security**

With honor and integrity, we will safeguard the
American people, our homeland, and our values.

Date and Time	Webinar Title	Audience
Tuesday, April 14 6:00 – 8:00 p.m. ET	<i>DHS Student Programs Resume & Federal Employment Tips</i>	Professionals, Students and Recent Graduates
Monday, April 27 6:00 – 8:00 p.m. ET	<i>DHS Cybersecurity & IT Mission across the Department</i>	Professionals, Cyber and IT Students, Recent Graduates
Tuesday, May 12 2:00 – 4:00 p.m. ET	<i>DHS is Hiring</i>	Professionals, Students and Recent Graduates
Thursday, May 28 2:00 – 4:00 p.m. ET	<i>DHS Student Programs Resume & Federal Employment Tips</i>	Students and Recent Graduates
Monday, June 15 6:00 – 8:00 p.m. ET	<i>DHS Cybersecurity & IT Mission across the Department</i>	Professionals, Cyber and IT Students, Recent Graduates
Tuesday, June 23 9:00 – 11:00 a.m. ET	<i>DHS is Hiring</i>	Professionals, Students and Recent Graduates
Wednesday, July 1 9:00 – 11:00 a.m. ET	<i>DHS Student Programs Resume & Federal Employment Tips</i>	Students and Recent Graduates
Thursday, July 9 2:00 – 4:00 p.m. ET	<i>DHS Cybersecurity & IT Mission across the Department</i>	Professionals, Cyber and IT Students, Recent Graduates
Monday, July 13 6:00 – 8:00 p.m. ET	<i>DHS is Hiring</i>	Professionals, Students and Recent Graduates

HIRING OUR HEROES – VIRTUAL CAREER COMMUNITY

REGISTER NOW TO ATTEND

With in-person events currently restricted nationwide, Hiring Our Heroes and its partners have launched the Hiring Our Heroes Career Community, a virtual training and education center that keeps transitioning service members, veterans and military spouses moving forward with their professional goals. The interactive experience will also contain professional development and wellness resources.

Visit our website at HiringOurHeroes.org/events to see our daily virtual events schedule.

- Motivation Monday
- Transition Tuesday
- Wellness Wednesday
- Industry Thursday
- Feature Friday

REGISTER NOW

Visit HiringOurHeroes.org/events to find upcoming events and register now.

HIRING OUR HEROES
U.S. CHAMBER OF COMMERCE FOUNDATION

NEED A RESUME?

Visit
ResumeEngine.org
or
MyCareerSpark.org

Resume Engine and Career Spark are the quickest and easiest way to send your resume to employers at the Career Fair. Build a powerful resume at ResumeEngine.org for service members and MyCareerSpark.org for military spouses. Powered by Toyota.

REGISTER NOW

Visit
HiringOurHeroes.org/events to find upcoming events and register now.

#HIRINGOURHEROES



VA



U.S. Department
of Veterans Affairs

UNITE TO FIGHT

COMBINED OPERATIONS INCLUDE YOU

CALLING ALL VETERAN AND TRANSITIONING MILITARY CORPSMEN AND MEDICS FOR CORONAVIRUS DISEASE 2019 (COVID-19) EMERGENCY RESPONSE.

The Department of Veterans Affairs (VA) Intermediate Care Technician (ICT) Program is a program designed to hire former military corpsmen and medics into positions at VA Medical Centers as an integral part of the medical team. An ICT's Scope of Care permits maximum utilization of the skills, abilities, and experience former corpsmen and medics have acquired during active duty.

VA is proud to be leading the response to COVID-19 beside our Federal and Strategic partners. We have taken extensive measures to ensure continued excellence in our care of Veterans across this National challenge, and we are now accelerating efforts by looking for former medics and corpsmen to assist on the frontlines. Your skills, knowledge and abilities are needed and will be vital to this response.

For more job posting information please visit us at VA Careers: <https://www.vacareers.va.gov/veterans/intermediate-care-technician.asp>





Embrace the challenge

Redefining what's possible is never easy.
Are you up for a challenge?

At Amazon, thousands of veterans and military spouses are driving innovation and raising the bar on customer experience. On a daily basis, they apply knowledge, skills, and leadership abilities in a wide variety of careers, influencing change across the globe.

A career change from the military to a civilian role at Amazon is a natural transition thanks to the robust programs offered to help employees succeed, including a vast internal network of veterans providing mentoring, learning, and support.

amazon.jobs/military





THE **ELITE.**
THE **WORTHY.**



U.S. Department of Homeland Security
United States Secret Service

Elmer Pagaragan Jr.
Talent Acquisition Specialist

elmer.pagaragan@uss.s.dhs.gov
<https://www.secretservice.gov/join/>

M: (202) 713-0642

THE UNITED STATES
SECRET SERVICE



Find out more at
www.secretservice.gov
or call us at **888-813-USSS**
Deaf & Hard of Hearing
202-406-5370 EOE
Employ.Veterans@uss.s.dhs.gov

WALMART is hiring 150,000 new associates nationwide! This initiative will take place through the end of May to work in stores, clubs, distribution centers and fulfillment centers.

Thank you for your interest in Walmart

Providing Job Opportunities

Become a Walmart Associate in Less than 24 hours

Walmart has a steady workforce of full-time and part-time workers helping meet the everyday needs of its customers. As part of responding to the current environment, Walmart is hiring 150,000 new associates through the end of May to work in stores, clubs, distribution centers and fulfillment centers. These roles will be temporary at first, but many will convert to permanent roles over time. This initiative is aimed at helping put Americans to work, while helping Walmart better serve customers during this time of increased demand.

Walmart has a process to dramatically expedite hiring, allowing people to go from being a candidate to a Walmart associate within 24 hours. Below are more details on some of the jobs, locations, and easy steps to apply.

Below you will find a list of geographies and facilities with the greatest needs.

Walmart Store Positions:

- Cashier
- Stocker
- Truck Unloader
- Maintenance
- Order Filler

Sam's Clubs Positions:

- Member Assist Cart Attendant
- Member Frontline Cashier
- Merchandising and Stocking Associate

Customer Care Positions:

- Customer Resolution Specialist

Supply Chain Positions:

- Receiving
- Picking
- Order Selecting
- Packing
- Loading

Sam's Club Supply Chain:

- Freight Handler
- Floor Clerical
- Power Equipment Operator

Steps to Apply

We invite and strongly encourage your employees to apply

Via Desktop or Mobile Device:

- WalmartCareers.com (All Positions)
- WalmartCareers.com/fcjobs (Supply Chain - Fulfillment Centers)

Steps to Apply:

1. Filter to preferred career area
2. Search job title or keyword
3. Filter by all locations to search your area

Note: You will pull only locations in that city but you can also filter by State and that will filter all locations within that state.

Via Text:

Those who are interested in Store and Supply Chain roles may text 'jobs' to 240240 to get started.

A list of prioritized locations with immediate needs in temporary and in some cases permanent positions may be viewed on the following page.

All our Stores, Sam's Clubs, Distribution Centers, and Fulfillment Centers are taking applications.

UPDATED 20200223

APPLY ONLINE!

Join the 2020 Census Team!
Make from \$16.50 - \$20/hr!

2020census.gov/jobs

1-855-JOB-2020
(1-855-562-2020)

Federal Relay Service: (800) 877-8339 TTY / ASCII
www.gsa.gov/fedrelay

The Federal Relay Service (FedRelay) provides telecommunications services to allow individuals who are deaf, hard of hearing, and/or have speech difficulties to conduct official business with and within the federal government.

The U.S. Census Bureau is an Equal Opportunity Employer.

**United States
Census Bureau**

**United States
Census 2020**

HELPFUL EMPLOYMENT RELATED LINKS

<https://www.usajobs.gov/> - USAJOBS is the Federal Government's official one-stop source for federal jobs and employment information.

https://help.usajobs.gov/index.php/Main_Page - This is the USAJOBS Resource Center.

https://help.usajobs.gov/index.php/Federal_Occupations - This page offers information on a wide array of occupations within the Federal government.

https://help.usajobs.gov/index.php/What_occupations_are_available_in_the_federal_government - A list of occupational "families" and a description of what types of positions are included in each.

https://help.usajobs.gov/index.php/Federal_Occupations_by_College_Major - This is a list of academic majors and some Federal occupations directly related to those majors.

<http://www.opm.gov/faqs/topic/employment/index.aspx> - This site allows the user to type in keywords in order to get answers to their questions.

http://www.dlir.state.md.us/mil2fedjobs/mil_search.aspx - This site helps to find out what federal jobs are related to specific military occupations.

<http://www.careeronestop.org/> - This site offers a multitude of additional information for the job seeker.

<http://www.careerinfonet.org/skills/?ES=Y&EST=skills+profiler> - Help for the job seeker to create a list of skills they possess and job matching for those skills.

[Finding and Applying for Jobs in the Federal Government \(YouTube Video\)](#) - A short tutorial is available covering the basics of navigating USAJOBS.gov.

<http://www.youtube.com/watch?v=8YX7o1PBoFk> - This is a short tutorial that points out the major tips to writing a Federal resume.

<https://help.usajobs.gov/index.php/Tips> - This is a listing of additional videos that may help to answer job seeker questions.

<http://www.fedshirevets.gov/> - This is the one-stop resource for Federal veteran employment information.

<https://www.militaryonesource.mil/> - Military One Source

<https://myseco.militaryonesource.mil/portal/> - Military One Source – Spouse, Education & Career



Our Career Resource Centers offer services to employers and job seekers alike.

For employers, the Resource Centers offer interview space, assistance in posting jobs, hiring incentives, workforce training and help with information on human resource issues.

For job seekers, you will find a Resource Room in each Center where you will have access to personal computers, the Internet, educational resources, information on employers and more. Our centers are equipped with assistive technology for individuals with disabilities. Staff are also available to provide specific resources to veterans.

In addition, if you require assistance with job applications, drafting a resume or cover letter and general career guidance, we have

Department of Labor Recommended Websites for Job Search

VERMONT JOB SEARCH

Vermont Job Link (Department of Labor-Job Search).....	www.vermontjoblink.com
Vermont Department of Labor (Homepage)	www.labor.vermont.gov
Vermont Department of Labor (Labor Market Info).....	www.vtlni.info
State of Vermont Jobs.....	www.humanresources.vermont.gov
City of Burlington.....	www.burlingtonvt.gov/HR/Jobs
Burlington Free Press (newspaper).....	www.burlingtonfreepress.com
Jobs in VT.....	www.jobsinVT.com
North Country Help Wanted.....	www.northcountryhelpwanted.com
Seven Days (newspaper).....	www.7dvt.com
I am a Vermonter.....	http://www.iamavermonter.org
Lake Champlain Regional Chamber of Commerce.....	www.vermont.org
Common Good Vermont (Jobs with Non-Profit Organizations).....	www.commongoodvt.org
All You Can Tech VT.....	https://vt.allyoucantech.com/

GENERAL JOB SEARCH

Career Builder.....	www.careerbuilder.com
Craigslist.....	www.craigslist.org
Federal Employment.....	www.usajobs.gov
Idealist.org (Jobs with Non-Profit Organizations).....	www.idealist.org
Indeed.....	www.indeed.com
Monster.....	www.monster.com

JOB SEARCH THROUGH SCHOOLS

Champlain College.....	www.champlain.edu
Community College of Vermont.....	www.ccv.edu/learn-about-ccv/employment/
Jobs in Vermont Schools.....	www.schoolspring.com
University of Vermont.....	www.uvmjobs.com
St. Michael's College.....	www.smcvt.edu

BUSINESS JOB SEARCH

All Earth Renewables.....	https://www.allearthrenewables.com/about/solar-energy-careers
Bayada Home Health Care.....	https://www.bayada.com/careers/
Ben & Jerry's (Unilever).....	www.benjerry.com/about-us/jobs
HowardCenter.....	www.howardcenter.org
New Penn Motor Freight.....	http://jobs.newpenn.com/
Revision Military.....	www.revisionmilitary.com/careers
Rhino Foods.....	http://www.rhinofoods.com/jobs
University of Vermont.....	www.uvm.edu/jobs
University of Vermont Medical Center.....	www.uvmhealth.org
UTC Aerospace.....	https://utc.jobs/
VT Technology Alliance.....	www.vermonttechnologyalliance.org

VDOL American Job Center
63 Pearl Street
Burlington, VT 05401

 **VERMONT**
DEPARTMENT OF LABOR
A proud partner of the **americanjobcenter** network

Rhino Foods

-Join Rhinos Waitlist – (Production,
Distribution/Warehouse and Sanitation
Quality Assurance Associate

Director of Sales & Marketing
Process Engineer

Hiring

- Vermont Railway
- Vermont Teddy Bear
- Edund
- Lane Press

Job Requisition	The American Red Cross Employment	Primary Location
RC34761 RN Evaluator-as needed 0-2 days per week	https://americanredcross.wd1.myworkdayjobs.com/American_Red_Cross_Careers/job/Burlington-VT/RN-Evaluator-as-needed-0-2-days-per-week_RC34761	NHQ VT Burlington - VT002
RC35084 RN Evaluator-as needed 0-2 days per week	https://americanredcross.wd1.myworkdayjobs.com/American_Red_Cross_Careers/job/Brattleboro-VT/RN-Evaluator-as-needed-0-2-days-per-week_RC35084	NHQ VT Brattleboro - VT003

Job Description: The American Red Cross is the premier provider of Nurse Assistant Training and Testing, has prepared individuals for work in the nursing field for over 100 years. The program is designed with input from educators, caregivers, and long-term industry representatives from across the United States. We are currently seeking a part-time on call Nurse Evaluator in Burlington and Northern Vermont. You will be scheduled between 0-16 hours every week, and must be able to work min. 2 weekdays and 1 Saturday per month between the hours 8:30am-5:00pm. **Job Summary:** The Nurse Evaluator oversees the skills and written portions of the VT Competency Evaluation for nurse assistant candidates, and is responsible for evaluating candidate competency in accordance with state laws.

Responsibilities: Accurately evaluates nurse assistant candidate's performance using the format prescribed by the state of VT. Administers the VT Nurse Assistant Training Competency Exam. Maintains confidentiality, test security, and quality assurance according to the state testing program's requirements. Completes and maintains confidential, accurate and complete records and reports as required by state and federal regulations and the American Red Cross policies. Successfully manages operation of test site and maintains a cooperative working relationship with testing sites and staff to provide a comprehensive and safe testing environment for applicants. Responsible for efficient and effective use of all testing supplies, materials and equipment maintaining appropriate controls for loss reduction. Maintains the appearance of Regional Testing sites. Responsible for the delivery of completed exams to the Testing Office. Maintains a strictly professional relationship with testing sites, always protecting the integrity of the exam and the Nurse Evaluator position. **Minimum qualifications:** Applicants must be a current Registered Nurse in VT. Must have at least two years of nursing experience, as a Registered Nurse, with a minimum of one year in a long term care facility as Registered Nurse. **Additional skills and abilities needed:** Nurse Evaluators must maintain a current active RN license without restriction or probation in VT. Must have the ability and willingness to represent the American Red Cross in a professional manner. Knowledge of federal and state requirements governing Certified Nurse Assistant training and testing. Professional written and oral communication skills. Strong interpersonal skills. Knowledge of the state or vendor requirements related to documentation and report preparation. Proficiency in a variety of computer software, including scheduling software, Outlook and other Microsoft Office programs. Superior organizational, planning and problem solving skills. Ability to work independently. The ability to travel to multiple testing site locations. Must be able to work various hours, to include occasional evenings or weekends as needed. **Essential Functions/Physical Requirements:** Depending on work assignment, this position may require ordinary ambulatory skills sufficient to visit other locations; or the ability to stand, walk, and manipulate (lift, carry, move) light to medium weights of up to 50 pounds. Requires good hand-eye coordination, arm, hand and finger dexterity, including ability to grasp, and visual acuity to use a keyboard, operate equipment and read technical information. Overall mobility is essential. May include sitting for long periods of time, driving a vehicle and working under challenging conditions.

ADDITIONAL - REMOTE JOB OPPORTUNITIES

Note: The links below are to companies/sites that tend to relate or link up to remote type job opportunities.

Flexjobs	https://www.flexjobs.com/PressReviews.aspx
OPM.GOV	https://www.opm.gov/policy-data-oversight/worklife/telework/
Amazon	https://www.amazon.jobs/en/locations/virtual-locations
United Health Group	https://careers.unitedhealthgroup.com/
Humana	https://www.humana.com/careers
Intuit	https://careers.intuit.com/
Williams-Sonoma	https://careers.williams-sonomainc.com/key/work-from-home-.html
Anthem	https://careers.antheminc.com/
Xerox	https://www.xerox.com/en-us/jobs/work-from-home
Zeiders	https://www.zeiders.com/

There are just “some” remote job opportunities. There are plenty more out there.
For more information, contact Karen Chesser, Karen.s.chesser.mil@mail.mil



Non-MSEP employer, Allstate is hiring for full-time, remote Customer Insurance Representatives (Home Based Workers). The employer point of contact is Ms. Tara Wilhelm, Talent Acquisition Recruiter at 208-239-9211.

Position Title: Customer Insurance Representatives (Home Based Workers), Full-Time

Requisition Number: 154322
Start date: May 7, 2020

Location: Remote within the United States except for California

Salary: \$31,200 annual / \$15.00 per hour
Spanish BI-Lingual: Includes an additional 10% pay differential

Position Description: Think that working in the Insurance field can't be exciting, rewarding and challenging? Think again. You'll help us reinvent protection and retirement to improve customers' lives. We'll help you make an impact with our training and mentoring offerings. Here, you'll have the opportunity to expand and apply your skills in ways you never thought possible. And you'll have fun doing it. Join a company of individuals with hopes, plans and passions, all using and developing our talents for good, at work and in life.

- Position Responsibilities:**
- Support our Customers by delivering an effortless and personalized experience
 - Active listening, showing interest, compassion and displaying empathy for the customer.
 - Proactively identify and act on additional protection opportunities to promote policy growth and improve customer retention, applying effective selling and influencing techniques.
 - Demonstrate accuracy in processing changes to customer policies based on the information provided.
 - Ensure first call resolution and customer satisfaction on all transactions.
 - Answer customer inquiries that require an agent's license on coverages, limits and deductibles and review customer policies, discuss options and update customer policy records.
 - Work in a dynamic "virtual" environment
 - Ensure internet service and connections are in working order at all times
 - Be proficient in multi-tasking on the computer, phone and chat rooms to support customer requests.
 - Be available, present and actively ready to receive calls without distractions

Home Front Alliance, LLC is hiring for a remote Freelance Writer. The position is available to applicants both CONUS and OCONUS.

Home Front Alliance

Position Title: Freelance Writer
Job ID #: FW_001

Location: Remote (CONUS/OCONUS)

Position Duties and Responsibilities: **Job Responsibilities:**
Providing average (600 words) and long-form (1200+) pieces of content for the military community surrounding subjects such as education, personal finance, employment, pay & benefits, and discounts. Focus would be around the entire community experience to include Active Duty, Reserve, National Guard, Veterans, Retirees, Spouses and Dependents.

Job Duties:

- Writing average and long-form length articles on a weekly basis for web publication.
- Lightly researching articles to make them relevant to the military community and areas of focus for our web properties.
- Articles provided can be from topics of writer's choosing, while some may be assigned.
- Occasional editing of submitted pieces based on editorial feedback
- Occasional updating of submitted work over time.
- Sourcing and optimization of photos to be submitted along with work. Image sources and tools for optimization can be provided.

Position Requirements: **Skills:**
• Writing engaging pieces of content for the military and veteran community.
• Subject matter proficiency or ability to research topics in the areas of education, personal finance, employment and pay & benefits.

Qualifications:

Proficiency: Wordpress (or similar) is a plus
Required: Writing skills
Furnished by Employee: Must have access to the Internet and computer.

Application Mechanism: Please send resume and cover letter to Mr. Garrett FitzGerald:
ATTN: Garrett FitzGerald
Email: Information@HFAlliance.com
Job ID #: FW_001

FOR IMMEDIATE RELEASE

Media Contact:
media@sitel.com

SITEL SAN ANGELO TO HIRE OVER 150 WORK AT HOME POSITIONS IN COMING WEEKS

The local contact center is hiring work from home positions amid the COVID-19 (coronavirus) pandemic

SAN ANGELO, Texas — March 30, 2020 — [Sitel Group](#), one of the largest customer experience (CX) management companies in the world, announced it will begin hiring more than 150 associates immediately to support client growth in its San Angelo, Texas location. All employees will have the opportunity to work from home and support some of Sitel Group's largest insurance and financial services clients.

Interested applicants should visit jobs.sitel.com and enter the keyword "San Angelo" to begin the application process. Interviews will be conducted by video conference.

"Communities are being impacted because of coronavirus and it's putting hard-working people out of work," said Susan Spencer, Site Director at Sitel San Angelo. "These newly created positions are part of our client's growing demands for customer support during these unprecedented times."

In the past two weeks, Sitel San Angelo has moved quickly to transition over 80 percent of its existing workforce to work from home positions as part of the rapid deployment of business continuity plans. The 150+ positions are new permanent, work-from-home positions that offer career development, full benefits and world-class virtual training.

"As we continue to work through these challenging times, we will continue to keep the well-being and safety of our people our number one priority. We can provide nearby talent with an opportunity to join a great company, earn an income without risking their health and possibly build a career," said Spencer.

About Sitel Group

Sitel Group's 80,000 people across the globe connect many of the world's best-known brands with their customers - 3.5 million times every day. As a global customer experience (CX) management leader, we apply our 30+ years of industry-leading experience and the entrepreneurial spirit of our group's founders to deliver omnichannel experiences through voice, chat, social media and more to customers of our 400+ clients across all verticals - from Fortune 500 companies to local startups.

Our group's breadth of capabilities - powered by our ecosystem of experts including inso, Learning Tribes, Sitel, Sitel Insights and TSC - go beyond business process outsourcing (BPO) to support every stage of the customer journey. We are redefining the contact center and improving business results by pairing innovative solutions - such as self-care and automation - with the human touch, emotion and empathy of our people.

As a CX platform, we are powered by experts to deliver tailored CX solutions to fit our clients' needs through our consultative, customer-centric approach adding value at every touchpoint - regardless of location, channel or time of day.

Learn more at www.sitel.com and connect with us on Facebook, LinkedIn and Twitter.

Non-MSEP employer, ICF International, Inc. is hiring for an on-call, remote Document Formatting Specialist. The employer point of contact is Ms. Michelle Jones, she may be reached at Michelle.Jones@icf.com.

Position Title: Document Formatting Specialist, On call remote
(approximately 10-15 hours per week)
Job#: R2000802

Location: Remote within the United States

Position Description: ICF is seeking a professional On-call Document Formatting Specialist (REMOTE) to work variable hours supporting proposals and business development materials for ICF's Public Sector Group. Primary responsibilities will be formatting proposal materials, primarily in Word. The formatter may also work in PowerPoint, Illustrator, InDesign, or Photoshop—he or she should have experience with and access to these programs.

The position will require formatting proposals on a wide variety of topics (e.g., cyber security, global health issues, communications, disaster response, program evaluation). The intent is to produce proposal materials in an appealing, easy-to-read and use, and consistent format. He/she will also ensure that specifications regarding font, headings, footnotes, references, and spacing are observed in the formatting of the documents.

The Document Formatter will combine multiple files (at times in different formats) into final combined files and PDFs. Potential additional tasks include creating or revising graphics such as org charts or process flow diagrams in MS Office (Word, PowerPoint, or Excel) or graphics software (e.g., Adobe Creative Suite). The Document Formatter will also create tables of contents, other front matter, and appendices.

Qualified candidates should be able to work quickly, accurately, and collaboratively to meet tight deadlines. This is a remote, on-call position and may be worked from home. The candidate must have own PC with Windows operating system (with current Microsoft Office 365 software and virus protection and Adobe Acrobat Professional) to perform this work. Formatting timelines can vary dramatically, so flexibility is greatly appreciated in regard to working during the day, evenings, and/or weekends.

Position Responsibilities:

- Format documents, including text, headings, reference citations, charts/tables, graphics, and figures.
- Ensure that formatting specifications are consistently followed within documents, including font and heading styles and appropriate spacing.
- Provide excellent customer service, communicate effectively with internal clients, and meet project deadlines.

REMOTE JOBS - Non-MSEP

POSITION: Remote Senior Editor

EMPLOYER: ICF International, Inc.

CONTACT: Ms. Michelle Jones - Michelle.Jones@icf.com.

Position Title: Senior Editor, On call remote
(approximately 10-15 hours per week) Job#: R2000905

Location: Remote within the United States

Position Description: ICF is seeking a professional on-call editor to work variable hours supporting proposals and business development materials for ICF's Public Sector Group.

The position will involve editing proposal materials on a wide variety of topics (e.g., cyber security, global health issues, communications, disaster response, program evaluation). Qualified candidates should be able to work quickly, accurately, and collaboratively to meet agreed-upon deadlines.

This is a remote, on-call position and may be worked from home. Candidates able to work within the Eastern Time Zone preferred. The candidate must have own PC with Windows operating system (with current Microsoft Office 365 software and virus protection and Adobe Acrobat Professional) to perform this work. Editing timelines can vary dramatically, so flexibility is greatly appreciated in regard to working during the day, evenings, and/or weekends.

Position Responsibilities:

- Edit documents for consistency in style, voice, word usage, grammar, spelling, punctuation, and reference citation format.
- Provide excellent customer service, communicate effectively with internal clients, carefully follow assignment instructions, and meet deadlines.
- Adhere closely to our house style and client style guidelines.
- Proficiency using MS Office, Particularly MS Word's Track Changes and comments functions, required.
- Proficiency using Adobe PDF (particularly commenting tools) preferred.

Overall Qualifications and Professional Skills

- Experience working in a fast-paced, client-oriented environment is required.
- Ability to provide excellent customer service, communicate effectively with internal clients, and meet project deadlines is required.
- Excellent verbal, interpersonal, and written communication skills are required.
- Sound business ethics, including the protection of proprietary and confidential information, required.
- Good organizational/problem-solving skills are highly desired.
- Flexibility and availability to accept assignments required.
- Experience working with proposals to federal and state agencies is preferred.



Virtual Military-Friendly Job Fair

Meet dozens of employers - online - at the Corporate Gray VIRTUAL Military-Friendly Job Fair. Companies and government agencies will include Lockheed Martin, SAIC, Leidos, LMI, ITA International, ARServices, the U.S. Postal Services, National Geospatial- Intelligence Agency, and many others. Especially for transitioning and former military and family members seeking employment. Free and open to all job seekers.

Pre-registration for this event is required.

<https://www.corporategray.com>



Sponsored by Corporate Gray, publisher of "The Military-to-Civilian Transition Guide" and "Social Media and Your Job Search." The Department of Defense and the Service Branches do not endorse any company, sponsor, or their products or services.

Upcoming SWFI Trainings Spring & Summer, 2020

Strengthening Working Families Initiative (SWFI)

SWFI sponsors eligible parents and guardians to train for careers in Advanced Manufacturing at **no cost**.

SWFI funding is for custodial parents/guardians who...

- Are 17 or older
- Are eligible to work in the U.S
- Have at least one child who: is 13 or younger; or has a disability (any age)

Certified Production Technician Program | 2 Online Courses with CCV

Course 1 MEC-1310: Principles of Manufacturing

Earn certificates in Safety, & Quality Practices/Measurement.

Course 2 MEC-1320: Manufacturing Technology

Earn certificates in Processes/Production, & Maintenance Awareness.

These are online, self-paced courses. Both will be offered **5/26 – 8/17**.

Welding | Welding courses are on hold until further notice.



For more information and to register,
contact your local VAL & SWFI Outreach Coordinator:

Gina Pandolfo | gpandolfo@vtadultlearning.org | (802) 846-7245 x2561
Burlington, St. Albans, Middlebury, Waterbury, and surrounding.

Whitney Lamy | wlamy@vtadultlearning.org | (802) 797-4054
Rutland, Brattleboro, Springfield, Whiteriver Junction, and surrounding.

SWFI is made possible by the U.S. Department of Labor and Vermont Technical College, and works in partnership with Community College of Vermont, Vermont Adult Learning, United Way's Working Bridges Program, Welding Institutes & Technical Centers, and other partners throughout Vermont.



Job Seekers can easily apply by emailing their resume to burlingtonvtjobs@spherion.com (please specify which job you are applying for).

Additional information on our positions is located at <https://www.spherion.com/job-seekers/jobs/vermont/>

We offer great benefits to our temporary employees including benefits plans (health, dental, vision, etc), referral bonus, sick pay, and more!

Our list is divided into four categories – Office Support/Customer Service Jobs, Accounting/Human Resources Jobs, Light Industrial/Warehouse Jobs, and Marketing/Sales/IT and Other Professional Jobs

Office Support/Customer Service Jobs!

NEW JOB! Patient Access Coordinator, Colchester (S_56316) - The Patient Access Coordinator answers inbound calls for various departments providing front-line customer service to patients, physicians and staff. Additionally, the Patient Access Coordinator schedules and coordinates simple and complex patient appointments for respective clinics. This position involves working independently with minimal supervision to complete daily work assignments. Begins on a temporary basis, with consideration for long-term employment with the organization. Pays \$16 to \$17/HR.

Receptionist/Sales Admin, Williston (S_56026) - We are recruiting for a Receptionist/Sales Admin for our client in Williston, VT. This position is full-time, temp-to-hire, Monday-Friday, 9am-5pm. Strong technical skills are a must! Our client is looking for someone to ultimately join their permanent team and grow with their company. Pays \$17 to \$18/HR.

Customer Service Representative, South Burlington (S_56010) - We are recruiting for a Customer Service Representative for our client in South Burlington. The ideal candidate will have experience working with customers and be very comfortable speaking on the phone and using computer systems. This role is full-time, Monday-Friday, 8am-5pm, paying \$17/hr. The role is temp-to-hire with a great company that has a fun and inviting team!

Administrative Support, Montpelier (S_55157) - We are working with a great client in Montpelier on several administrative support positions. Great entry level opportunities! These positions are customer focused and will provide a great product and experience to our client's buying and selling customers. Great team oriented role with potential for long term growth with our client! Pays \$15 to \$16/HR.

Patient Access Coordinator, Colchester (S_55109) - Great temp-to-hire opportunity with a sought after employer in the Burlington Area. The Patient Access Coordinator answers inbound calls for various departments providing front-line customer service to patients, physicians and staff. Additionally, the Patient Access Coordinator schedules and coordinates simple and complex patient appointments for respective clinics. This position involves working independently with minimal supervision to complete daily work assignments. Begins on a temporary basis, with consideration for long-term employment with the organization. Pays \$17 to \$18/HR.

Part-time Patient Access Specialist, Colchester (S_54843)-Immediate need for part-time assistance in Patient Access to assist with the Patient Registration Process. The Specialist coordinates scheduling, registration, insurance and payer eligibility management and financial screening activities to provide an exceptional customer service experience. This is a temp-to-hire opportunity if the candidate is successful. If hired permanently the candidate qualifies for a sign on

bonus. **Evening and weekend shifts available.** *Note that candidates must be available for two consecutive weeks of full-time training during daytime hours. Pays \$16 to \$18/HR

Patient Accounts Representative, Burlington (S_54540) - We are actively recruiting for experienced Patient Accounts Representatives for our client in Burlington, VT. This position is full-time, Monday-Friday, 8:00AM-5:00PM. This position has the potential to become a permanent role with the opportunity for excellent benefits with a well-respected employer in the area! This position is responsible for managing the full revenue cycle for patient medical billings. Pays \$17 to \$19/HR.

Medical Health Records Specialist, Burlington (S_54535) - We are actively recruiting for Medical Health Records Specialists for our client in Burlington, VT. This position is full-time, Monday-Friday, 8:00AM-5:00PM, temp-to-hire and pays \$15 per hour. This position has the potential to become permanent with excellent benefits! This role will involve reviewing patient medical records for accuracy, providing documentation to medical professionals as needed, and supporting this medical practice as directed.

Healthcare Receptionist, Burlington (S_54534) - We are actively recruiting for Healthcare Receptionists for our client in Burlington, VT. This position is full-time, Monday-Friday, 8:00AM-5:00PM and pays \$15 per hour. This position has the potential to become a permanent position with excellent benefits! This role will involve greeting patients as they arrive, collecting insurance information and copayment, scheduling follow-up visits, and making visit reminder calls.

Telephone Scheduler, Burlington (S_54532) - Our client is looking for a Telephone Scheduler for their very busy medical office. This is a temporary position with the potential to become a permanent job with excellent benefits! This role is responsible for answering a busy multi-line phone system; working along with a team of other schedulers. Calls range from appointment scheduling to routing patients to nurses, to taking in prescription orders.

We are recruiting for a Healthcare Customer Service Representative for our client in South Burlington. This is an exciting opportunity with a growing, national company! This role is full-time, Monday-Friday, 8am-5pm, temp-to-hire, paying \$17/hr. Our client is looking for their next great team member! Previous healthcare or health insurance experience is a plus, but not required.

Inbound Call Center Representative, Burlington (S_53643) - We are recruiting for an Inbound Call Center Representative for our client in downtown Burlington. Do you like talking on the phone and helping people? This is the job for you! No cold calling! Monday to Friday, 8 AM to 5 PM. Pays 13 to 14/HR

Multiple Openings! 3rd Shift Data Entry Operators, South Burlington (S_55686) - Are you a night owl? Are you looking for non-traditional schedule options, but not within manufacturing? Are you looking to get your foot in the door with a growing company? Would you like to start a career in an office setting? We are recruiting for Data Entry Operators for our client in South Burlington. This role requires great keyboarding skills, excellent attention to detail, accurate and consistent performance, and great attendance. These are long term temporary opportunities (average duration 6 months to one year). Successful individuals will need superior data entry skills with the ability to multitask and work well in a fast paced environment. Monday to Friday: Midnight- 7 am. Pays \$16.10/HR.

Data Entry Operator, South Burlington (S_55687) - Actively seeking Data Entry Operators for first shift schedules! We are looking for individuals with strong computer and typing skills who can succeed in a fast paced environment. **Prior experience not required!** Great way to start a career in an office environment! This is also a great opportunity if you're looking to find consistent work! Current schedule: Monday to Friday: 8:30AM to 5:00PM. Pays \$14/HR.

2nd Shift Data Entry Operator, South Burlington (S_53043) - Immediate need for 2nd shift Data Entry Operators! Great entry level opportunity! We need people with excellent typing skills and computer skills for our client in South Burlington! Prior experience not required! Great way to transition a career in an office environment! Consistent work schedule - Monday to Friday: 3:30 PM to Midnight, or 5PM to Midnight, with the potential to increase your hours! Pays \$15.40/HR

Accounting/Human Resources Jobs

Employee Coordinator, South Burlington (S_55429) - We are recruiting for an Employee Coordinator for our client in South Burlington. This is a full-time, temp-to-hire position, Monday-Friday, 8am-5pm, paying \$15-\$17/hr based on experience. The ideal candidate will be outgoing and personable, flexible, willing to learn, highly engaged, and aspire to grow into a new position in the next few years.

Light Industrial/Warehouse Jobs!

NEW JOBS! Facilities Cleaners, Essex Junction (S_56387)

We are recruiting for immediate Facilities Cleaners for our client, Keurig Dr. Pepper, in Essex, VT. These positions are full or part-time, paying \$16-\$18/hr depending on shift. These positions are temporary and would be a great fit for someone with food service, retail, or hospitality background! Pays \$16 to \$18/HR.

NEW JOB! 1st Shift Quality Control Assembler, Essex Junction (S_56667)

We are recruiting for a Quality Control Assembler for our client in Essex Junction, VT. 1st Shift, 8 hour schedule, Monday-Friday. Current schedule: 6:45 AM to 3:15 PM. Responsibilities: include assembly of light weight customer product, quality control product as it is produced, work safely at a steady and consistent pace. This shift schedule pays \$14/HR.

Quality Control Assembler, Essex Junction (S_56021)

We are recruiting for a Quality Control Assembler for our client in Essex Junction, VT. We have 1st, 2nd, and 3rd shifts available, all 8 hour shifts, Monday-Friday. This position will be assembling light weight products in a team environment. Great attention to detail is required! Pay ranges from \$13-16/hr depending on shift and experience.

Coffee Production, Williston (S_56017)

We are recruiting for exciting career positions with our client Keurig Dr. Pepper in Williston, VT. These roles are all temp-to-hire, with the client looking to bring great team members on board! Multiple shifts available, all 12 hour, overtime paid out every other week, great 3 or 4 days off every week, and free coffee and tea on breaks!

Marketing/Sales/IT and Other Professional Jobs!

NEW JOBS! Provisioning Engineers, Colchester (S_56156)

Our growing client in Colchester is seeking multiple Provisioning Engineers to complement it's top notch team. The Provisioning Engineer provides a combination of customer management and operational support related services to client projects involving advanced and core IP technologies. Responsible for the delivery of provisioning and order management services which encompass one or more of the following areas: coordinating all aspects of a service order, interconnection and/or transport request; conduct order planning and tracking, perform turn-up (setting up port, configuring router and testing). Manages the customer experience as they move through the activation of their network service. They ensure timely communication with all stakeholders. Positions offer a full-time schedule, mostly during business hours, with some evenings required. These are temp-to-hire opportunities, offering a competitive compensation and benefits package. Pay \$25 to \$30/HR

IT Helpdesk Support Specialist, Williston (S_56042) - We are actively looking for an IT Helpdesk Support Specialist to assist our client's growing team. This is a long term, temp-to-hire opportunity! This role will provide technical support

and training to global customers, both via onsite and phone/web based support. Monday to Friday work schedule \$17 to \$20/HR.

Marketing Project Coordinator, Burlington (S_56039) - Sought after local employer is seeking a long-term temporary Marketing Project Coordinator with potential for transition to permanent employment. Successful candidate will be a detail-oriented person with project management skills, focusing on the day-to-day support of a wide range of projects in support of marketing, communications, social media and web initiatives. Key areas of specific focus to be social & branded content, performing writing, basic graphic design, publication and content management. Pays \$22 to \$25/HR.

Research Analyst, Williston (S_56024) - We are actively recruiting for a Research Analyst to support one of our biomedical/research clients in the Essex/Williston area - temp -to hire opportunity! This role will be responsible for collecting reliable and accurate data and support the creation of SOPs/documentation, reporting and spreadsheets for our client. You will also participate in product testing and troubleshoot problems. Pays \$20 to \$25/HR.

Sales Account Manager, Fairfax (S_54465) - We are recruiting for an exciting direct hire, full-time, permanent position with our client in Vermont. This role is a Sales Account Manager, a salaried position with commission bonus potential. The role will involve travelling to visit clients and prospects in northern Vermont, Upstate New York, and Canada. This position will involve cold calling leads, developing relationships, and seeking new clients. It is important that this person be able to work with a variety of personalities and be a motivated success driven person. Pays \$55 to \$65K.

STAFFING AGENCIES

Spherion - Additional information on our positions is located at <https://www.spherion.com/job-seekers/jobs/vermont/>



74 Main Street, Burlington, VT 05401, Phone: (802) 862-6500

Additional information on our positions is located at <https://www.spherion.com/job-seekers/jobs/vermont/>

- Class A CDL Driver
- Staffing Assistant
- General Labor
- HVAC Counter Sales
- Operations Project Coordinator
- Intake Coordinator
- Warehouse
- Kitchen/Deli Associates

MORE STAFFING AGENCIES:

Adecco	Kelly Services	Agency
At Work	Manpower	Working Fields
Burlington Employment	People Ready	Vermont Employment
ETS	Technical Connection	Agency

-Regional Employer Listings-

Burlington Airport

Piedmont Airlines: Ramp Agent

TSA: Transportation Security Officer

Casella: <https://www.casella.com/available-careers>

SD Ireland: <http://www.sdireland.com/job-applications/>

- Concrete Finishers
- Commercial & Residential Form Workers
- Rebar Tiers
- Equipment Operators
- Class A and Class B CDL Drivers including Tandem and Mixer
- Traffic Control
- Laborers
- Pump Operators
- Pavers
- Crane Operators
- Precast Plant Foremen
- Electrician
- Pipe Layers

City Market is seeking the following positions: (<https://www.citymarket.coop/jobs>)

Regular Full-time	<u>Facilities Assistant II - South End Location</u>	South End - 207 Flynn Ave
Regular Part-time	<u>Cashier</u>	Downtown - 82 South Winooski Ave
Regular Full-time	<u>Human Resources Generalist</u>	Centralized
Less than 20 hours Regular	<u>Prepared Foods General Staff(Dishwasher)</u>	South End - 207 Flynn Ave
Regular Full-time	<u>Rounder (Line Cook) - South End</u>	South End - 207 Flynn Ave
Regular Full-time	<u>Prepared Foods General Staff(Dishwasher)</u>	Downtown - 82 South Winooski Ave
Regular Full-time	<u>Rounder(Line Cook)</u>	Downtown - 82 South Winooski Ave
Regular Full-time	<u>Deli Service Staff - South End Location</u>	South End - 207 Flynn Ave
Regular Full-time	<u>Deli Service Staff</u>	Downtown - 82 South Winooski Ave
Regular Full-time	<u>Receiver II</u>	Downtown - 82 South Winooski Ave
Regular Part-time	<u>Wellness Stocker - Part Time</u>	South End - 207 Flynn Ave
Regular Full-time	<u>Wellness Stocker</u>	South End - 207 Flynn Ave
Regular Full-time	<u>Wellness Stocker</u>	Downtown - 82 South Winooski Ave

City of Burlington

<https://www.governmentjobs.com/careers/burlingtonvt>

<u>Crossing Guard</u>	\$156.13 Weekly	Seasonal	Public Works
<u>Graphic Design, Marketing & Outreach Internship</u>	\$11.00 - \$13.00 Hourly	Internship	Parks and Recreation
<u>Seasonal Camp Counselor</u>	\$11.00 - \$13.00 Hourly	Seasonal	Parks and Recreation
<u>Recreation & Nutrition Program Counselor</u>	\$11.00 - \$13.00 Hourly	Seasonal	Parks and Recreation
<u>Traffic Summer Helper</u>	\$13.00 Hourly	Seasonal	Public Works
<u>Youth Athletics Camp Directors and Counselors</u>	\$11.00 - \$14.00 Hourly	Seasonal	Parks and Recreation
<u>Beach and Parks Patrol Officer</u>	\$14.00 - \$15.00 Hourly	Seasonal	Police
<u>Seasonal Arborist Assistant</u>	\$13.00 - \$15.00 Hourly	Seasonal	Parks and Recreation
<u>Seasonal Cemetery Maintenance Assistant</u>	\$13.00 - \$15.83 Hourly	Seasonal	Parks and Recreation
<u>Camper One-on-One Support</u>	\$13.00 - \$15.83 Hourly	Seasonal	Parks and Recreation
<u>Seasonal Cemetery Maintenance Assistant</u>	\$13.00 - \$15.83 Hourly	Seasonal	Parks and Recreation
<u>Camper One-on-One Support</u>	\$13.00 - \$15.83 Hourly	Seasonal	Parks and Recreation
<u>Seasonal Trails Assistant</u>	\$12.00 - \$15.83 Hourly	Seasonal	Parks and Recreation

<u>Parks, Recreation and Waterfront Building Supervisor</u>	\$12.00 - \$15.83 Hourly	Seasonal	Parks and Recreation
<u>Street Laborer - Temporary</u>	\$10.50 - \$15.83 Hourly	Seasonal	Public Works
<u>Seasonal Maintenance/Event Assistant</u>	\$12.00 - \$16.00 Hourly	Seasonal	Parks and Recreation
<u>Gate Attendant</u>	\$11.00 - \$16.00 Hourly	Seasonal	Parks and Recreation
<u>Marina Dockmaster</u>	\$11.00 - \$16.00 Hourly	Seasonal	Parks and Recreation
<u>Skating Teacher at Leddy Park Arena</u>	\$11.00 - \$16.00 Hourly	Seasonal	Parks and Recreation
<u>Rise & Shine Camp Staff</u>	\$11.00 - \$16.00 Hourly	Seasonal	Parks and Recreation
<u>Recreation & Nutrition Program Director</u>	\$15.00 - \$16.00 Hourly	Temporary	Parks and Recreation
<u>Waterfront Security Guard</u>	\$13.00 - \$16.00 Hourly	Seasonal	Parks and Recreation
<u>North Beach Lifeguard</u>	\$12.00 - \$16.00 Hourly	Seasonal	Parks and Recreation
<u>Oakledge Park Attendant</u>	\$11.00 - \$16.00 Hourly	Seasonal	Parks and Recreation
<u>Campground & Beach Staff</u>	\$11.00 - \$16.00 Hourly	Seasonal	Parks and Recreation
<u>Park Rx Health Coach Coordinator</u>	\$14.00 - \$16.00 Hourly	Seasonal	Parks and Recreation
<u>Pro Shop Attendant/Skateguard</u>	\$10.50 - \$16.20 Hourly	Seasonal	Parks and Recreation
<u>Seasonal Maintenance Assistant</u>	\$12.00 - \$16.50 Hourly	Seasonal	Parks and Recreation

<u>Water Resources Internship</u>	\$16.51 Hourly	Internship	Public Works
<u>Day Camp Directors</u>	\$14.00 - \$18.00 Hourly	Seasonal	Parks and Recreation
<u>Emergency Communications Specialist I</u>	\$18.43 Hourly	Regular Full Time Non Exempt	Police
<u>Lifeguard Manager</u>	\$17.00 - \$20.00 Hourly	Seasonal	Parks and Recreation
<u>Vacation Arts Camp Director</u>	\$15.00 - \$20.00 Hourly	Seasonal	Parks and Recreation
<u>Seasonal Bus Driver</u>	\$15.00 - \$20.00 Hourly	Seasonal	Parks and Recreation
<u>Firefighter/EMT</u>	\$47,415.00 Annually	Regular Full Time Non Exempt	Fire
<u>Hat Trick Hockey Camp Staff</u>	\$20.00 - \$25.00 Hourly	Seasonal	Parks and Recreation
<u>Seasonal Recreation Program Instructor</u>	\$14.00 - \$25.00 Hourly	Seasonal	Parks and Recreation
<u>Rental Car Facilities Manager</u>	\$57,216.48 - \$63,810.76 Annually	Regular Full Time Exempt	Airport
<u>Police Officer</u>	\$57,906.00 - \$63,876.00 Annually	Regular Full Time Non Exempt	Police
<u>Senior Capital Project Accountant</u>	\$57,470.00 - \$64,064.00 Annually	Regular Full Time Non Exempt	Clerk/Treasurer
<u>Teaching Artist</u>	\$30.00 - \$35.00 Hourly	Seasonal	Burlington City Arts
<u>Station Operator or Senior Station Operator</u>	\$20.91 - \$35.48 Hourly	Regular Full Time Non Exempt	Burlington Electric
<u>Assistant Director for Community, Housing and Opportunity Programs</u>	\$72,858.00 - \$81,329.00 Annually	Regular Full Time Exempt	CEDO

<u>Drinking Water Facilities Manager</u>	\$72,858.12 - \$81,329.19 Annually	Regular Full Time Exempt	Public Works
<u>Assistant Director DPW- Parking & Traffic Division</u>	\$74,426.84 - \$83,095.34 Annually	Regular Full Time Exempt	Public Works
<u>Development Director - Burlington City Arts</u>	\$72,000.00 - \$86,000.00 Annually	Regular Full Time Exempt	Burlington City Arts
<u>Lineworker 1st Class A - BED New</u>	\$29.07 - \$48.45 Hourly	Regular Full Time Non Exempt	Burlington Electric
<u>Lineworker A New</u>	\$31.17 - \$51.96 Hourly	Regular Full Time Non Exempt	Burlington Electric
<u>Working Crew Leader I - Distribution New</u>	\$33.38 - \$54.46 Hourly	Regular Full Time Non Exempt	Burlington Electric
<u>Deputy Director of Aviation - Operations</u>	\$90,000.00 - \$135,000.00 Annually	Regular Full Time Exempt	Airport

More Regional and Local Employers:

- MyWebGrocer Gardener's Supply
- Dealer.com Northwestern Medical Center
- National Life Group

University Mall: <https://www.umallvt.com/jobs/>

AT&T Retail Sales Associate	Christopher & Banks Personal Shopper	GNC Part-Time Sales Associates
JC Penney Full-Time Lead Experts Part-Time Sales Associates Salon Designers	Shoe Dept. Sales Associate Key Holder	

Janitronics: (<https://www.joblinkapply.com/Company/6198>)

<u>St. Albans M-F 2nd Shift</u>	St. Albans, Vermont	Part-Time	3/24/2020
<u>Waterbury PT Cleaner Weekends</u>	Waterbury, Vermont	Part-Time	3/24/2020
<u>Waterbury M-F PT Nights (no weekends)</u>	Waterbury, Vermont	Part-Time	3/17/2020
<u>Floater Burlington + Surrounding Areas FT M-F</u>	Burlington, Vermont	Full and Part-Time	3/3/2020
<u>South Hero Cleaner: Mon-Fri! Perfect Part Time, Evening Job</u>	South Hero, Vermont	Part-Time	3/3/2020
<u>Milton PT cleaner needed! Mon-Fri, 6:00pm-10:00pm</u>	Milton, Vermont	Part-Time	2/20/2020

Green Mountain Transit:

General Manager, VT | Full Time



Category: Transportation

Location: 101 Queen City Park Road, Burlington, VT, USA

Green Mountain Transit (GMT) seeking a highly qualified General Manager for its urban and rural transportation operation in northwestern and central Vermont. The mission of GMT is to promote and operate safe, convenient, accessible, innovative and sustainable public transportation services in northwest and central Vermont regions that reduce congestion and pollution, encourage transit-oriented development and enhance the quality of life for all.

Green Mountain Transit (GMT), Burlington, VT, was chartered in 1973 by the Vermont General Assembly. GMT serves communities in Chittenden, Washington, Franklin, Lamoille, and Grand Isle Counties and parts of Orange County. GMT is considered a municipality in the State of Vermont.

In 2019 GMT will have approximately 2.7 million boardings, over 3 million miles traveled using 55 urban revenue vehicles and 50 rural revenue vehicles. The FY20 operating budget was slightly under \$22 million with a capital budget of \$7.5 million. The organization currently operates using approximately 180 FTE's.

The successful candidate should have the following skills and experiences:

- An ability to be a critical analyst and creative thinker. Be imaginative in solving problems, encouraging, and empowering employees to find new and better ways to get work done, while also applying, maintaining, and respecting the regulatory framework that guides the delivery of public transit.
- Be a positive and flexible team builder who is committed to the well-being of the staff, one who works with staff to identify organizational needs and find solutions which meet those challenges for the entire organization.
- A Bachelor's degree in engineering, management, public administration, planning or a closely related field from an accredited college or university is desired. Seven to 10 years of progressively responsible experience in municipal and/or transit plant operations including 5 to 7 years supervisory experience or an equivalent combination of education and experience, is desired. Assistant Director experience in a larger transit system will also be considered as will any combination of education and experience that will demonstrate the ability to perform the work. A Master's degree in public administration, business administration, engineering, planning or other advanced executive level training is desired.

The anticipated hiring salary range for the position is \$110,000 – \$125,000 DOQ with a generous benefit package.

Interested candidates should apply online by January 3, 2020 with a cover letter, resume, and contact information for at least five (5) professional references at GovHRjobs.com to the attention of Sarah McKee, Senior Vice President, GovHR USA, 630 Dundee Road, Suite 130, Northbrook, IL 60062. Tel: (224) 282-8310.

Full-Time Bus Drivers

GMT is looking for full-time bus drivers. Our bus drivers provide excellent customer service, have a great driving record and a positive team attitude.

A clean CDL Class-B license with air brake and passenger endorsements is preferred. GMT will train the ideal candidate to receive the necessary endorsements.

Candidates must pass background checks, drug screening, and medical evaluation. GMT Drivers are members of the Teamsters Local 597. Pay is \$18.50/hour and after one year is \$24.38/hour, based on full union scale.

Part-Time Bus Drivers

GMT is looking for part-time bus drivers. Our bus drivers provide excellent customer service, have a great driving record and a positive team attitude.

A clean CDL Class-B license with air brake and passenger endorsements is preferred. GMT will train the ideal candidate to receive the necessary endorsements.

Candidates must pass background checks, drug screening, and medical evaluation. Burlington GMT Part-time Drivers are members of the Teamsters Local 597. Pay is \$18.50/hour and after one year is \$24.38/hour, based on full union scale.

Full-Time Custodian

Other responsibilities include maintenance of non-revenue vehicles, ensuring the service truck is adequately stocked and supplied, as well as maintaining adequate inventory levels of cleaning supplies. Custodians also maintain the facility including the recycling, trash, lawn care and lawn equipment, snow removal, keeping sidewalks clean, attending to men's and women's locker room showers, maintaining floors, and miscellaneous painting. GMT Custodians are members of the Teamsters Local 597. Candidates must pass background checks, drug screening, and medical evaluation. Pay is \$12.25/hr.

Customer Service Representative – Temporary Position

GMT is seeking a dynamic individual for a full-time Customer Service Representative position. This position assist passengers by providing route and schedule information, scheduling rides and insuring Medicaid eligibility. The majority of the work is performed by phone.

The responsibilities and qualifications for this customer service position include:

- Answering general customer service inquiries
- Great customer service skills
- Accurate data entry skills
- Strong verbal communication skills
- Ability to problem solve
- Ability to multitask

The ideal candidate will enjoy working with the public, have a basic knowledge of Microsoft Office, the capability to become proficient in the Route Match software platform, and the ability to juggle multiple projects. This is a temporary position with the possibility of becoming a full-time permanent position. The rate of pay starts at \$15.00/hour.

New England Air Systems

(All postings located on Vermont JobLink)

- | | |
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| <ul style="list-style-type: none">• 100JF• Plumber Williston, Vermont• Plumbing Apprentice Williston, Vermont• Senior Service Technician Construction Williston, Vermont• Welder Williston, Vermont• Mechanical Engineer Williston, Vermont• Service Apprentice Williston, Vermont | <ul style="list-style-type: none">• 300SVC• Senior Service Technician Williston, Vermont• Administrative Assistant Williston, Vermont• Assistant Project Manager Williston, Vermont• Indoor Air Quality Technician Williston, Vermont• Sheet Metal Apprentice Williston, Vermont• Truck driver/Shop Williston, Vermont |
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Entry Level Labor - Route Driver - TruGreen - Burlington, VT

TruGreen® is America's #1 lawn care company, serving more than 1.7 million residential and commercial customers across the United States and Canada with lawn, tree, and shrub care. Due to rapid growth, we are looking to add Full Time Lawn Technicians to our team!

The Lawn Service Technician is an excellent opportunity for an energetic, self-motivated, and goal oriented individual. We pride ourselves on providing the right combination of training, motivation, and compensation to let you succeed both professionally and personally.

Our Lawn Technicians Enjoy:

- Competitive hourly pay + OT
- Weekly and Monthly bonuses
- Benefits Package: medical/dental/vision, prescription, 401(k) plan w/company match
- Paid holidays and vacation
- Lawn Technician Candidate Will Have:
- High school diploma/GED preferred
- Valid, permanent driver's license from state of residence
- Must be 19 years of age by date of hire.

By providing my cell phone number, I agree that TruGreen may call or text/SMS message me on that number using an automated telephone dialing system or prerecorded or artificial voice to discuss possible employment opportunities, my account, including current and possible future services, customer service and billing. I understand that providing my cell phone number is not required to inquire about or apply for employment or purchase services, and that I may revoke this permission at any time.

Job Type: Full-time **Salary:** \$16.00 /hour **Additional Compensation:** Commission, Bonuses

Benefits: Health insurance, Dental insurance, Vision insurance, Retirement plan, Paid time off

Schedule: Monday to Friday **Benefit Conditions:** Waiting period may apply

This Job Is:

- A job for which military experienced candidates are encouraged to apply
- A good fit for applicants with gaps in their resume, or who have been out of the workforce for the past 6 months or more
- A good job for someone just entering the workforce or returning to the workforce with limited experience and education
- Open to applicants who do not have a college diploma

More Driving Positions:

Non-CDL Box Truck Driver – Iron Mountain – Essex

Delivery Driver – Mimmo's Restaurant – Essex

Entry Level Truck Drivers – C.R. England – Burlington

Delivery Driver Trainee – PepsiCo – Burlington

Van-Car Driver – The Residence at Quarry Hill – South Burlington

Driver (Office Supply Route) – Green Mountain Messenger – Williston

Keurig Company

<u>Buyer II</u>	South Burlington, VT
<u>Maintenance Technician III</u>	South Burlington, VT
<u>Manufacturing Intern</u>	Essex, VT
<u>Shipping & Receiving Clerk, Nights Weekends</u>	Essex, VT
<u>Production Technician 1</u>	Essex, VT
<u>Maintenance Inventory Clerk</u>	Essex, VT
<u>Buyer II</u>	Essex, VT
<u>Shipping and Receiving Clerk Lead, Nights</u>	Essex, VT
<u>Material Handler - Nights</u>	Essex, VT
<u>Maintenance Technician III</u>	Essex, VT
<u>Shipping & Receiving Clerk, Nights Weekends</u>	Williston, VT
<u>Maintenance Supervisor</u>	Williston, VT
<u>Shipping and Receiving Clerk Lead</u>	Williston, VT
<u>Buyer II</u>	Williston, VT
<u>Material Handler Nights Weekends</u>	Williston, VT
<u>Shipping and Receiving Clerk Lead, Nights Weekends</u>	Williston, VT
<u>Shipping and Receiving Clerk Lead, Nights</u>	Williston, VT
<u>Production Technician I</u>	Williston, VT
<u>Maintenance Technician III</u>	Williston, VT
<u>Buyer II</u>	Hinesburg, VT
<u>Maintenance Technician III</u>	Hinesburg, VT
<u>Buyer II</u>	Jericho, VT
<u>Maintenance Technician III</u>	Jericho, VT
<u>Buyer II</u>	Richmond, VT
<u>Maintenance Technician III</u>	Richmond, VT
<u>Buyer II</u>	Waterbury, VT
<u>Maintenance Technician III</u>	Waterbury, VT

UPS Positions: <https://www.jobs-ups.com/> - Williston, VT

Warehouse Worker	Automotive Technician	Package Delivery Driver
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United States Postal Service Positions:

Rural Carrier Associate – Grand Isle, VT	Assistant Rural Carrier – Jericho, VT	Assistant Rural Carrier – Richmond, VT
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SchoolSpring - Visit <https://www.schoolspring.com>

<u>Speech & Language Pathologist</u>	Winooski School District	Winooski, Vermont
<u>Elementary Guidance Counselor, Long-Term Substitute</u>	Malletts Bay School	Colchester, Vermont
<u>Special Educator - Part Time</u>	Howard Center	Burlington, Vermont
<u>Hunt Middle School Athletic Director</u>	Burlington Public Schools	Burlington, VT
<u>Computer Science Teacher - BHS</u>	Burlington Public Schools	Burlington, VT
<u>Math Oriented STEM Teacher</u>	The Mill School	Essex Junction, Vermont
<u>Humanities Teacher</u>	The Mill School	Essex Junction, Vermont
<u>Music Teacher - Elementary</u>	Burlington Public Schools	Burlington, VT
<u>(2) Anticipated - 1.00 FTE Behavior Specialist / Interventionist</u>	Champlain Valley School District	Shelburne, Vermont
<u>(2) 1.00 FTE Math/Literacy Specialist - anticipated (Hinesburg)</u>	Champlain Valley School District	Shelburne, Vermont
<u>BHS Summer Transition Program Part Time Para</u>	Burlington Public Schools	Burlington, VT
<u>Anticipated 20-21 Burlington Kids Assistant Site Director</u>	Burlington Public Schools	Burlington, VT
<u>Behavior Interventionist - \$1,000 Sign-On Bonus</u>	Howard Center	Burlington, Vermont
<u>BTC Student Services Coordinator</u>	Burlington Public Schools	Burlington, VT
<u>Special Education Teacher</u>	Colchester Middle School	Colchester, Vermont
<u>Lunchroom monitor</u>	Burlington Public Schools	Burlington, VT
<u>Math Oriented STEM Teacher</u>	The Mill School	Essex Junction, Vermont
<u>Substitute Nurse</u>	Colchester School District	Colchester, Vermont
<u>Special Educator - Middle School</u>	Burlington Public Schools	Burlington, VT
<u>Behavior Interventionist - \$1,000 Sign-On Bonus</u>	Howard Center	Burlington, Vermont
<u>Special Educator - Part Time</u>	Howard Center	Burlington, Vermont
<u>Special Educator - Long Term Sub (High School)</u>	Burlington Public Schools	Burlington, VT
<u>School Business Manager</u>	Winooski School District	Winooski, Vermont
<u>Paraeducator - Elementary</u>	Burlington Public Schools	Burlington, VT
<u>Middle School Principal</u>	Burlington Public Schools	Burlington, VT
<u>Director of Curriculum and Learning</u>	Winooski School District	Winooski, Vermont
<u>Behavior Interventionist - \$1,000 Sign-On Bonus</u>	Howard Center	Burlington, Vermont
<u>Title I Reading Paraeducator</u>	Union Memorial School	Colchester, Vermont
<u>Paraeducator - STEP program at IAA</u>	Burlington Public Schools	Burlington, VT
<u>Anticipated Long Term Sub Paraeducator OnTop Alt Program</u>	Burlington Public Schools	Burlington, VT
<u>Paraeducator - Champlain Elementary School</u>	Burlington Public Schools	Burlington, VT
<u>Paraeducator - Hunt Middle School</u>	Burlington Public Schools	Burlington, VT
<u>Food Service Worker (12.5 hr/wk)</u>	Union Memorial School	Colchester, Vermont
<u>Behavior Interventionist Colchester</u>	Mosaic Learning Center-Colchester	COLCHESTER, Vermont
<u>Cook/Prep/Baker II</u>	South Burlington School District	South Burlington, Vermont
<u>Administrative Assistant to Elementary School Principa</u>	South Burlington School District	South Burlington, Vermont
<u>High School Guidance Counselor</u>	South Burlington School District	South Burlington, Vermont

[Special Educator - Elementary \(LTC for FY20\)](#)

[1.00 FTE K-8 Librarian \(Hinesburg\)](#)

[Office Manager](#)

Burlington Public Schools

Champlain Valley School District

Burlington Learning Center

Burlington, VT

Shelburne, Vermont

Burlington, Vermont

Champlain College Positions:

- Manager, Application & Transfer Credit Review
- Director, People Services and Systems
- Senior Reporting Analyst, Champlain College Online
- Director of Student Development and Belonging
- Student Accounts Representative
- Integrated Marketing Communications Associate Director
- Network Administrator
- Instructional Designer
- Accountant
- Academic Advisor
- HVAC Technician
- Admissions Counselor
- Maintenance Technician

Saint Michaels College:

<https://smcvet.interviewexchange.com/static/clients/377SMM1/index.jsp>

- Assistant Coach, Women's Lacrosse
- Associate Director of Facilities for Occupational, Environmental Health and Utility Management
- Asst Dean of Student/Dir of Ctr for Multicultural Student Affairs and Services
- Athletic Trainer
- Dispatcher/Switchboard Operator Per Diem
- Physical Services Member
- Senior Budget/Financial Analyst
- Staff Accountant I
- Temporary VT EPSCoR CWDD Program Specialist
- Vice President for Academic Affairs
- Dispatcher/Switchboard Operator- (Full-Time & Part-Time)

State of Vermont:

<https://careers.vermont.gov/>

Projects Coordinator	Judiciary	Burlington, VT, US
Correctional Officer I (Chittenden Regional Correctional Facility)	Corrections	So. Burlington, VT, US
Correctional Officer I - Temporary (Chittenden Regional Correction Facility)	Corrections	So. Burlington, VT, US
BGS Institutional Maintenance Mechanic	Buildings & General Services	So. Burlington, VT, US
Correctional Officer II	Corrections	So. Burlington, VT, US
GIS Professional IV - Health Department	Digital Services Agency	Burlington, VT, US
Environmental Health Engineer - Limited Service	Health	Burlington, VT, US
Public Health Specialist: Overdose Prevention First Responder Coordinator - Limited Service	Health	Burlington, VT, US
Public Health Nutritionist I	Health	St Albans, VT, US
Correctional Officer I - Temporary (Northwest State Correctional Facility)	Corrections	Swanton, VT, US
Correctional Officer I (Northwest State Correctional Facility)	Corrections	Swanton, VT, US
Fair Hearing Specialist - Limited Service	Vermont Health Access	Essex Jct, VT, US

Vermont Healthcare Service Specialist II - Limited Service
Fish Culture Specialist I - Limited Service
Public Health Laboratory Director
PSAP Emergency Communications Dispatcher I (Continuous Recruitment)
Healthcare Eligibility and Enrollment Director

Vermont Health Access
 Fish & Wildlife Health
 Public Safety
 Vermont Health Access

Essex Jct, VT, US
 Grand Isle, VT, US
 Colchester, VT, US
 Williston, VT, US
 Essex Jct, VT, US

University of Vermont: (<https://www.uvmjobs.com/postings/search>)

- Plant Diagnostic Clinic Assistant
- Machine Learning Engineer
- Office/Prgrm Support Senior
- Research Specialist
- Lab Research Technician
- Digital Content Associate
- Grounds Fleet Mechanic
- Enrollment Management Professional
- Assistant Dean of Business Operations
- Office/Prgrm Support Generalist
- Program Support Generalist
- Business Support Generalist
- Electrical and Biomedical Engineering Administrative Assistant
- CORA Research Analyst
- Research Specialist
- Lab Research Technician
- Building Controls Engineer
- Emergency Manager
- Administrative Professional
- Laboratory Technician
- Head Men's Hockey Coach
- VCBH Center Coordinator
- Coordinator for Leadership Development and Programs
- Research Coordinator - Events
- Family Resource Consultant
- Grant Proposal Developer
- Research Project Assistant - Best Practices Core
- Journey Electrician
- Curricular Administrative Coordinator
- ETL Programmer
- Information Tech Specialist
- Biomedical Equipment Tech
- Research Data Specialist
- Program Coordinator
- Customer Technical Support/Programmer
- Student Accessibility Specialist
- Grant Coordinator, Northeast SARE
- Operating Engineer
- Senior Compliance Analyst
- Assistant Clinical Services Coordinator
- Health Care Counselor
- Labor & Employee Relations Professional, Sr.
- Residence Director
- Area Coordinator
- Clinical Trials Office Project Coordinator
- Biomedical Equipment Technician Supervisor
- Senior Risk Analyst
- Police Officer
- Enterprise System Tech Analyst
- Business Support Generalist
- HVAC Technician
- Research Navigator
- Biomedical Equipment Technician
- Residential Life Mover
- Surveillance & Evaluation Core Project Manager
- Scientific Writer/Grant Specialist

UVM Medical Center: (<https://www.uvmhealth.org/medcenter/pages/health-careers.aspx>)

Quality Improvement Specialist
 Customer Service Rep
 Entrance Assistant

Food Service Worker II
 Patient Access Specialist
 Line Chef

CVS Pharmacies

Date Open	Title	Job Type (Expected Hours Category)	Status	City	State
7-Dec-16	Shift Supervisor Management Trainee		Open	Burlington	VT
11-Jul-16	Pharmacy Technician		Open	Burlington	VT
11-Jul-16	Retail Store Associate		Open	Burlington	VT
13-Mar-20	Retail Store Manager	FT	Open	Burlington	VT
13-Mar-20	Store Associate	PT	Open	Burlington	VT
28-Mar-20	Accelerated Hiring--Store Associate	PT	Open	Burlington	VT
4-Mar-20	Store Associate	PT	Open	Colchester	VT
7-Dec-16	Shift Supervisor Management Trainee		Open	Colchester	VT
17-Mar-20	Pharmacy Technician	PT	Open	Colchester	VT
19-Feb-20	Shift Supervisor Trainee	PT	Open	Colchester	VT
23-Mar-20	Staff Pharmacist Floater PT	PT	Open	Colchester	VT
24-Mar-20	Shift Supervisor Trainee	PT	Open	Colchester	VT
24-Mar-20	Store Associate	PT	Open	Colchester	VT
27-Jun-14	Pharmacy Technician		Open	Colchester	VT
27-Jun-14	Retail Store Associate		Open	Colchester	VT
7-Dec-16	Shift Supervisor Management Trainee		Open	Essex	VT
7-Mar-20	Shift Supervisor RX	PT	Open	Essex	VT
13-Mar-20	Retail Store Manager	FT	Open	Essex	VT
16-Aug-12	Pharmacy Technician		Open	Essex	VT
16-Aug-12	Retail Store Associate		Open	Essex	VT
23-Mar-20	Pharmacy Technician	FT	Open	Essex	VT
23-Mar-20	Staff Pharmacist FT	FT	Open	Essex	VT
2-Mar-20	Pharmacy Technician	PT	Open	South Burlington	VT
3-Aug-16	Pharmacy Technician		Open	South Burlington	VT
3-Aug-16	Retail Store Associate		Open	South Burlington	VT
7-Dec-16	Shift Supervisor Management Trainee		Open	South Burlington	VT
13-Mar-20	Retail Store Manager	FT	Open	South Burlington	VT
15-Mar-20	Store Associate	FT	Open	South Burlington	VT
23-Mar-20	Staff Pharmacist Floater FT	FT	Open	South Burlington	VT
23-Mar-20	Staff Pharmacist Floater PT	PT	Open	South Burlington	VT
28-Mar-20	Store Associate	PT	Open	South Burlington	VT
6-Nov-12	Pharmacy Technician		Open	Williston	VT
6-Nov-12	Retail Store Associate		Open	Williston	VT
7-Dec-16	Shift Supervisor Management Trainee		Open	Williston	VT
8-Mar-20	Shift Supervisor Trainee	FT	Open	Williston	VT
25-Mar-20	Pharmacy Technician	FT	Open	Williston	VT

Cashier

The Home Depot - Shelburne, VT [Apply On Company Site](#)

Position Purpose:

Cashiers play a critical customer service role by providing customers with fast, friendly, accurate and safe service. They process Checkout and/or Return transactions, as well as monitor and maintain the Self-Checkout area. They proactively seek product/project knowledge to provide customers with information and identify selling opportunities. They follow all policies and procedures to ensure that shrink is minimized. A Head Cashier will position Cashiers and support them by expediting price checks, approving Point of Sale transactions and markdowns for mainline registers, Self-Checkout, Returns, Pro Desk, Special Services, and Tool Rental. They provide first level escalation for customer issues and assist in the supervision, coaching and training of other Front End Associates by participating in the training of new Cashiers and utilizing all available tools to coach and develop other Cashiers. The preferred qualification for a Head Cashier is 1+ years of Cashier experience.

More Cashier Positions:

Cashier – Kinney Drugs – Shelburne
Cashier – Maplefields – Essex

Part-Time Cashier – Hannaford – South Burlington
Store Clerk/Cashier – Mac's Market – Essex

Administrative & Business Development Assistant

Margolis Healy - Williston, VT 05495

Administrative & Business Development Assistant - Part Time

Reports To: Business Development Manager & Associate Counsel and Client Relations Manager

The Admin & BD Assistant is responsible for administrative support of Margolis Healy business development functions, including proposal and RFP response development and the contract process and other administrative duties, as assigned. This is a part-time position working 20 hours per week, based out of the Margolis Healy offices in Vermont.

Responsibilities Include:

- Provide administrative project support to the Business Development Manager & Associate Counsel as required throughout the prospect, proposal development, and contract execution process. This may include, but is not limited to, the following:
- Managing lists of priorities, leads, and prospects for action by project leads and Business Development Manager & Associate Counsel.
- Conducting RFP research in all 50 states.
- Supporting the RFP response process, including coordinating the preparation and assembly of required attachments and documentation.
- Supporting the contracting process, including registering the company as a vendor with new clients.
- Interacting with potential and existing clients with a high level of professionalism and confidentiality.
- Creating and updating company templates and resources.
- Formatting and proofreading documents.
- Administrative tasks supporting the Vermont office and remote MHA employees
- Perform additional administrative duties, as assigned.

Qualifications:

- Experience in a business development field is preferred.
- Bachelor's degree in a field related to communications or business administration is preferred, but not necessary.
- Proficiency with Microsoft Office Suite is necessary. Adobe Acrobat experience is preferred.
- Experience with data entry and document management is beneficial.
- Prior experience working in a virtual company environment is beneficial.

General Requirements:

- Has an interest in Margolis Healy's mission of providing expertise in the areas of campus safety, security, and regulatory compliance for institutions of higher education, K-12 public and private schools, and private institutions.
- Must have the following:
- Exemplary attention to detail.
- Excellent verbal and written communication skills and problem-solving abilities.
- Excellent organization and workload prioritizing skills.
- Ability to work effectively as part of a team and work independently.
- Ability to work in a time sensitive, confidential work environment.

- Qualified applicants should apply with a cover letter and resume to: jobs@margolishealy.com.

More Administrative Positions:

- **Office Manager** – Chiro Matchmakers – Shelburne
- **Administrative Assistant** – Adam Hergenrother Companies – South Burlington

Floor Tech - Upside Services - Burlington, VT

Upside Service is now hiring **Floor Techs** for our skilled nursing facility. Floor Techs are responsible for facility floor-care, which includes stripping, waxing, buffing and the use of machinery.

DUTIES & REQUIREMENTS:

- Previous floor tech experience. stripping and waxing experience a plus!
- Ensure that all equipment is clean and in working condition at all times.
- Must be experienced at cleaning with a keen eye for details.
- Maintains a high level of cleanliness and safety throughout designated areas.
- Must be able to work as a team member.
- Solid work ethic, with the initiative for quality and customer service.
- Minimum of high school diploma or equivalent
- Must be reliable and keep to schedule.

More Cleaning Positions:

- **Housekeeper** – Maple Ridge Memory Care – Essex
- **Housekeeper** – The Residence At Quarry Hill – South Burlington
- **Housekeeping Supervisor** – 84 South Park Hospitality – Colchester

FOOD INDUSTRY

Dining Room Server (Full and Part Time) - South Burlington

Compensation: **Pillsbury offers competitive wages** - Employment type: **full-time** Pillsbury Senior Living is hiring! Are you looking to belong to a warm and loving working family who appreciates your dedication and hard work? Pillsbury is hiring dining room servers. Dining room servers are responsible for delivering all food items to table or resident rooms, understands the menu items and preparation methods and can answers pertinent questions about menu items, assists in maintaining a high level of customer service for our residents and maintains safe and sanitary conditions in work areas.

Cook/Pizza Maker-(Part Time)- Mimmo's Pizzeria & Restaurant - South Burlington, VT

Mimmo's Pizzeria & Restaurant is happy to announce it's opening in our South Burlington location in the upcoming weeks. We are looking for a skilled Cook to prepare delicious meals according to our menu. You will cook dishes that will delight our customers with their taste and timely delivery. An excellent cook must be able to follow instructions in cooking and delivering well-prepared meals. They must be deft in moving around the kitchen and apt in multi-tasking. Experience in using various ingredients and cooking techniques is also important.

Additionally, we are looking for a skilled Pizza Maker to prepare high-quality pizzas according to customers' orders. The Pizza Maker's responsibilities include preparing pizza dough, cutting, grating, or slicing various ingredients to be used as toppings, monitoring the temperature of the pizza ovens as well as cooking times, plating or packaging pizzas accordingly, and managing all food order slips and ensuring that customers' orders are completed in a timely manner. The goal is to help preserve and enhance our reputation so we can expand our clientele. We offer a fun, fast-paced working environment with great food and good incentives.

About Mimmo's Pizzeria & Restaurant - We are a family owned and operated Italian restaurant first established in St. Albans, VT in 1995, and later in Essex Junction, VT in 2003. This is a family-oriented pizzeria and restaurant very well known in the area, and involved with the local community. We are in the process of growth, and soon expansion with our Essex location to accommodate our fast growing business and to create more opportunities for our staff to grow.

More Positions

Pizza Chef – Mimmo's Restaurant – Essex

Line Cook/Food Prep – Amato's – Colchester

Dishwasher - The Residence at Quarry Hill

LCB Senior Living, LLC - South Burlington, VT [Apply On Company Site](#)

LCB Senior Living has Immediate Job Openings for Hospitality Workers Impacted by COVID-19!

SUMMARY: Responsible for maintaining the kitchen and dining areas in a clean and orderly condition. Washes, cleans, sanitized and stores all dishes, glassware, utensils, pots, pans, and other equipment used in kitchen and dining room areas. Cleans floors and equipment. .

MINIMUM QUALIFICATION:

- a. Less than High School education
- b. Strong organization and time management skills
- c. Able to resolve problems of dissatisfied customers and/or associates

REQUIRED BEHAVIOR:

- a. Able to build positive and strong relationships with associates, coworkers and residents.
- b. Focused and dedicated to provide excellent customer service
- c. Able to handle multiple jobs and priorities
- d. Able to delegate and hold staff accountable efficiently and respectfully
- e. Must abide by company uniform policy

ESSENTIAL FUNCTIONS, DUTIES and RESPONSIBILITIES:

The essential duties and responsibilities described below are representative of those an associate encounters while performing the basic functions of this position. While every effort has been made to identify the essential functions of the position, it in no way states or implies that these are the only duties you will be required to perform. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or is an essential function of the position.

- 1. Promote the mission and core values of the Residence and LCB Senior Living to residents, visitors, co-workers and the surrounding community.
- 2. As an associate you are expected to have an active role in growing community occupancy by representing and interacting positively with potential residents, family members and professionals.
- 3. Provide a high level of customer service and promote a restaurant style dining atmosphere.
- 4. Work closely with the Culinary Services Director and/or Executive Director to keep residents satisfied with

food and dining programs.

5. Maintain kitchen in a clean, safe, and sanitary condition at all times.
6. Wash and store all dishes and equipment in accordance with policy and procedures.
7. Keep floors clean (sweeping, mopping, washing) and empty trash.
8. Assist with the putting the food order away and stored appropriately.
9. Assist chefs and servers as assigned.
10. Assist with preparation and execution of special events, banquets, theme meals/parties.
11. Adhere to cleaning schedules as directed by the Culinary Services Director.
12. Adhere to Quality Enhancement standards and standard food safety practices.
13. Assist with preparation and execution of special events, banquets, and theme meals.
14. Clean and sanitize carpet, tables, chairs, condiment containers, and equipment used in the dining room.
15. Communicate resident likes and dislikes to food service director and/or dining room manager for menu planning purposes and resident satisfaction.
16. Create a strong sense of team work and cooperation among all staff.
17. Attend pre-meal stand up held for all dining and kitchen staff.
18. May perform other duties as assigned.

Package Handler- Warehouse

FedEx Ground PH US - Williston, VT 05495

\$14.80 an hour - Full-time, Part-time [Apply On Company Site](#)

FedEx Ground is hiring part-time and full-time individuals to load and unload packages in our fast-paced warehouse environment. Part-time employees typically work a 2-4-hour shift per day. Full-time employees work approximately two shifts per day of varying lengths. Package Handlers are responsible for warehouse duties including: the physical loading, unloading and/or sorting of packages of varying sizes and weights by hand, including lifting, pushing, pulling, carrying, scanning, placing packages, as well as physical bending, twisting, kneeling and etc. in a safe and efficient manner. Shifts may vary depending on warehouse package volume and business needs.

Package Handlers will receive a competitive hourly rate and are eligible for an attractive benefits package including medical, dental, vision, vacation, holiday pay, parental leave and tuition assistance after completion of an eligibility period. Flexible schedules are offered at many of our locations and will be discussed during the hiring process.

Individuals who are interested in starting their journey with FedEx Ground must be at least 18 years of age and will be required to watch a virtual job preview before moving forward with the employment application process.

Reasonable accommodations are available for qualified individuals with disabilities throughout the application process. UP TO \$14.80 PER HOUR to start*

Guaranteed raises after 1 month, 6 months, and 12 months.

Shifts Available:

Mon-Sat 4:00AM - 8:30AM

Mon-Fri 4:00PM - 8:30PM

More Warehouse Positions:

[Warehouse Loader/Unloader](#) – Priority Delivery Solutions – Williston

[Warehouse Worker](#) – Tomra of North America – Essex

Production Operator | Material Handler | Manufacturing

[Luttrell Staffing Group - Williston, VT](#)

\$14.70 - \$16.90 an hour ++

Are you looking for a new career opportunity with a leading manufacturer in Vermont? Luttrell Staffing Group, in partnership with Keurig Dr. Pepper, is currently recruiting for **Production Operator | Material Handler | Manufacturing** positions in Williston and Essex Junction areas!

Details for **Production Operator | Material Handler | Manufacturing** positions:

- Full-Time, Long-Term Temp
- Shift D2 (Friday – Sunday with alternating Thursday from 6am-6:30pm \$15.43/hr with \$1,000 sign on bonus)
- Shift N2 (Friday – Sunday with alternating Thursday from 6pm-6:30am \$16.90/hr with \$1,000 sign on bonus)
- Guaranteed overtime

Job details for **Production Operator | Material Handler | Manufacturing**:

- Machine Operation/Lock Out Tag Out
- Feeding product into machines (cups and labels)
- Accurately perform quality checks and maintain accurate records
- Perform any other assigned tasks
- Comply with all safety policies and procedures

Job requirements for **Production Operator | Material Handler | Manufacturing**:

- Must have at least one year of manufacturing experience, be able to stand for 12 hours and work in a variety of environmental conditions
- Must have the ability to communicate effectively, solve problems and make production calculations by using basic mathematical skills
- Candidates must be able to kneel, squat, bend, stoop, twist, reach overhead continuously, and lift 30 lbs regularly and lift 50 lbs occasionally
- Must pass all background screenings

More Production Positions:

Production Technician – SERVPRO – Winooski

Barry Callebaut - is recruiting for 4 machine operators, 12 hr shifts. Pay is \$17.39-\$20.31 hr. These are permanent with benefits. For more info and how to apply see VermontJobLink job order # **657889**.

Manual OD/ID Grinding

Precision Manufacturing Inc - Winooski, VT

\$15 - \$25 an hour

Precision Manufacturing Inc., an expanding precision machining facility, has the following career opportunity available. Position requires ability to set-up and run Manual OD/ID Grinding. Selected candidate will load machine programs, mount necessary tooling and fixtures to produce product. Individual will also help co-workers in the department to keep production going efficiently. The ideal candidate should have two years' experience in grinding, part inspection and machine set-up. Grinding experience a plus. We require conscientious, quality minded individuals willing to take on responsibilities. 1st shift openings available. Applicant must have a high school degree and must be a motivated team player.

Requirements: Punctual, dependable and organized. Must be mechanically minded.

Education: HS Diploma or equivalent.

Benefits: 401K, Health Insurance, Dental Insurance, Vacation

Job Type: Full-time

Salary: \$15.00 to \$25.00 /hour

Experience:

- Grinding: 2 years (Preferred)
- This Job Is Ideal for Someone Who Is:
- Dependable -- more reliable than spontaneous
- Detail-oriented -- would rather focus on the details of work than the bigger picture
- Autonomous/Independent -- enjoys working with little direction
- High stress tolerance -- thrives in a high-pressure environment

Railroad Shop Laborer - Vermont Railway Inc - Burlington, VT 05401

Vermont Railway, Inc. (VTR) is looking for a Railroad Shop Laborer to join our team based in Burlington, Vermont. Laborers are responsible for the inspection, repair and maintenance of freight cars/ locomotives. VTR provides in-house on the job training. Candidate must be able to read and write in English; be able to perform work on uneven surfaces, easily lift 75 lbs.; work safely on and around heavy and moving machinery; bend; lift; stoop; twist; kneel; squat; frequently climb ladders and get on/off equipment; walk on level or uneven ground for extended periods of time; stand and sit for extended periods of time; and work in adverse weather conditions. Mechanical background preferred.

VTR offers competitive pay and benefits. VTR is an equal opportunity employer. Applications are available at Vermont Rail System, 1 Railway Lane, Burlington, VT 05401 or will be emailed to you when you email your resume, or on our website at www.vrs.us.com, click on VRS Employment Opportunities, download application. You can submit the application by fax to (802)861-6275, or email back after it is emailed to you. Any candidates that may be offered employment will first have to successfully complete a pre-employment physical and drug test paid for by VTR in order to commence employment. A failure of the physical and/or the drug test may result in the offer of employment being withdrawn in VTR's sole discretion. VTR has a zero drug and alcohol tolerance policy. Position salary depends on qualifications. Please include a email address so we can send you our application. Job Type: Full-time

More General Labor Positions:

- **Detailing Pre-Delivery Technician** – The Automaster – Shelburne
- **Landscape Maintenance Worker** – Johnson Property Management – South Burlington
- **Newspaper Carriers** – Burlington Free Press – Burlington

RETAIL – SALES POSITIONS

Sales Specialist ProServices – [Apply On Company Site](#)

Lowe's Inc. - Essex Junction, VT 05452

What You Will Do

- All Lowe's associates deliver quality customer service while maintaining a store that is clean, safe, and stocked with the products our customers need. As a Sales Specialist ProServices, this means:
- Being friendly and professional, eager to understand the customer's specific needs in order to pair the best products and service offerings in support of their project.
- Ensuring displayed merchandise reflects our high standards of showroom readiness, operates as intended during demonstrations, and is up to date, accurately mirroring the manufacturers current product offering.
- Engaging in safe work practices including the proper operation of store equipment.
- The Sales Specialist ProServices serves as an expert, explaining the specifications and features of a product or service to existing or potential customers, with the goal of closing a sale. This associate provides exceptional consultative services to customers and confirms their needs are met before leaving the store.
- The Sales Specialist ProServices is also responsible for executing orders and projects in their area of focus.
- *Travel Requirements: This role does not require regular travel; however, this role may need to travel on occasion to meetings, trainings, or to support neighboring stores.*

What We're Looking For

- Hourly Full Time: Generally scheduled 39 to 40 hours per week, respectively; more hours may be required based on the needs of the store.
- Requires morning, afternoon and evening availability any day of the week.
- Physical ability to perform tasks that may require prolonged standing, sitting, and other activities necessary to perform job duties.
- Minimally must be able to lift 25 pounds without assistance; may lift over 25 pounds with or without assistance.

What You Need To Succeed

Minimum Qualifications

- High School Diploma or equivalent.
- 1 year of external experience in customer facing sales OR 6 months Lowe's retail experience.
- 1 year of sales experience in building and maintenance, building and maintenance supply, construction, trades, or maintenance repair operations (MRO), identifying and selling products based on customer needs, including credit cards, installations, add-on sales, and explaining warranties, product features, and benefits.
- 1 year of building and maintenance, building and maintenance supply, construction, trades, or maintenance repair operations (MRO) experience providing customer service, including identifying and resolving customer issues, assisting customers in locating product, greeting customers, answering phones, building relationships with customers, and thanking customers for their business.

Preferred Qualifications

- 1 year of experience entering and submitting customer sales orders, including Special Order Sales.
- 2 years of experience identifying and selling products based upon customer needs or plans.
- 2 years of experience in providing customer service including identifying and resolving customer complaints, greeting customers, answering phones, building relationships with customers, and thanking customers for their business.
- 2 years of experience following up on outstanding or incomplete customer orders, sales, or installs.
- 1 year of experience promoting product related services and plans such as installation, delivery, credit financing, or extended protection plans.
- 2 years of experience in a sales environment with required sales goals or metrics.
- 1 year of employment with Lowe's as a Sales Specialist.
- 2 years of experience in a trade directly related to commercial sales.
- 2 years of business-to-business sales experience.

If the state or local municipality requires a salesperson license for this position, you must either be licensed or pass the requisite licensing exam within sixty (60) days of starting employment in this position.

More Retail Positions:

- **Lot Associate** – Home Depot – Williston
- **Merchandising** – Home Depot – Williston
- **Lawn & Garden Associate** – Lowe's – Essex
- **Store Manager** – Dollar Tree – Essex
- **Store Associate** – Big Lots – Essex
- **Customer Service Associate** – Walgreen's – Essex

More Sales Positions:

- **Sales Rep – EZBREW Inc.** – Burlington
- **Pharmaceutical Sales Rep** – Promoveo Health LLC – Burlington
- **Licensed Insurance Sales Producer** – Allstate Insurance – Williston

Competitive Edge Services, Inc. dba Corporate Gray is hosting a virtual job fair on April 24, 2020 from 9:00 a.m. to 1:00 p.m. EST. Spouses (and veterans) are encouraged to pre-register through Corporate Gray Online to receive instructions on how to access the virtual job fair platform and upload their resume.

Here are suggestions on how to prepare for the virtual hiring event:

- a) Make a list of the most commonly asked interview questions and enter your corresponding answers so that you easily "copy and paste" into the text block during the event.
- b) Review the job listings of the participating companies. Click on Corporate Gray's FIND JOBS link and enter the name of a participating company (see list below).
- c) Make a list of the questions you will want to ask the company recruiter. Create two lists - one for generic questions and another list that leverages your research into the company and the positions they are offering.

Here is a list of the companies registered to date:

Accenture Federal Services	Corporate Gray	eGlobalTech
ARRAY Information Technology	Department of Veterans Affairs, Vocation Rehabilitation and Employment	First Command Financial Services
BAE Systems	Eastern State Hospital	Global Connections to Employment
ITA International	LMI	Leidos
Lockheed Martin Corporation	National Geospatial-Intelligence Agency	Preferred Systems Solutions Inc.
SAIC	University of Maryland, Robert H. Smith School of Business	

Howard Center

<https://howardcentercareers.e3applicants.com>

- **New Posting** Residential Counselor - Park Street
- **New Posting** Clinician – ACT 1/Bridge
- **New Posting** Full Time- Residential Instructor Floater- Developmental Services
- **New Posting** SUB - Job Coach
- **New Posting** Sub- Registered Nurse- Client Services
- **New Posting** Accounts Receivable Specialist
- **New Posting** Community Case Manager
- **New Posting** Interventionist - Transition House - \$1000 Sign on Bonus
- **New Posting** Educational Director - Jean Garvin School
- **New Posting** Interventionist - Jarrett House - \$1000 Sign On Bonus
- **New Posting** Crisis Stabilization Floater
- **New Posting** Clinical Supervisor II
- **New Posting** Registered Nurse- Client Services
- **New Posting** Environmental Services Technician - Full-Time \$1000 Sign on bonus
- **New Posting** Cont-Temp Summer Thematic Group Facilitator
- **New Posting** Autism Specialist - Certified
- **New Posting** Registered Nurse - Medication Assisted Treatment
- Program Coordinator - Residential and CSP - \$2,000 Sign on Bonus
- Educational Director - Baird School and INCLUSION
- Specialized Community Support Worker - Avenue 7
- Employment Advisor- Project Hire
- Specialized Service Provider - Limited Part-Time
- Specialized Service Provider - Part-time
- Health Informatics Specialist
- SUB - Interventionist - Jarrett House
- SUB - Residential Counselor - Lakeview
- Clinical Supervisor - Jarrett House
- Residential Counselor - Safe Haven
- Interventionist - FCBS - \$1000 Sign On Bonus
- SUB - Interventionist - Fay Honey Knopp School
- SUB - Registered Nurse - MAT
- Revenue and Cost Analyst
- Interventionist - Enhanced Family Treatment - Sign on Bonus
- Clinician – Northern Lights
- Interventionist - Autism \$1000 Sign on
- Residential Programs Coordinator - \$2000 Sign on Bonus
- SUB - Clinician - Jarrett House
- Security Officer - Full-time
- Clinician - ASSIST
- Senior Clinical Manager
- Living Skills Worker - ARCh
- Teaching Interventionist - Jean Garvin School
- Clinician - Children's Outpatient
- Special Educator - Fay Honey Knopp School
- SUB - Community Outreach Specialist
- Clinical Director - Chittenden Clinic
- Residential Counselor - Lakeview - Overnight - \$1,000 Sign on Bonus
- Program Manager
- Interventionist - INCLUSION/Baird School - \$1000 Sign On Bonus
- CONT-TEMP Community Outreach Specialist
- Crisis Assessment Clinician - FCCC
- SUB - Clinician ASSIST
- Residential Counselor - Next Door - Part-time
- Special Education Teacher - Baird School
- Maintenance Technician
- Residential Counselor - Lakeview
- Bi-lingual Clinician - Mental Health/Substance Abuse
- CONT-TEMP - Public Inebriate Screener
- Social Detox Program Manager - \$2,000 Sign on Bonus
- SUB - Residential Counselor - Park Street, Rutland
- Residential Instructor for Developmental Services- \$500 Sign On Bonus
- Sub - Residential Counselor - Northern Lights
- CONT-TEMP – IDRP Facilitator
- Registered Nurse Safe Recovery and Pine Street Spoke
- Case Manager - Safe Recovery
- CONT-TEMP – Buprenorphine Provider
- Sub - Peer Community Recovery Specialist
- SUB - Clinician ACT 1/Bridge

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Better

